



SOUTHERN GRAMPIANS SHIRE COUNCIL

ORDINARY MEETING

10 February 2016

**SOUTHERN GRAMPIANS SHIRE COUNCIL
ORDINARY COUNCIL MEETING
TO BE HELD IN COUNCIL CHAMBERS, HAMILTON
WEDNESDAY 10 FEBRUARY 2016 AT 5.30PM**

AGENDA

1. ACKNOWLEDGEMENT OF COUNTRY

2. PRAYER

3. APOLOGIES

4. CONFIRMATION OF MINUTES

Recommendation:

That the Minutes of the Ordinary Council Meeting held on 9 December 2015, as circulated be confirmed.

5. DECLARATION OF INTERESTS

By Councillors or Officers in respect of any item on the Agenda.

6. QUESTIONS ON NOTICE

Nil

7. PUBLIC DEPUTATIONS

Nil

8. MANAGEMENT REPORTS

- | | | |
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| 8.4 | Proposed Declaration of Public Highway of Unnamed Laneway in the 23
Dinwoodie Street Hamilton Subdivision | Page 15 |
| 8.5 | National Historical Machinery Rally 2017 | Page 20 |
| 8.6 | Greater Grants Report September 2015 | Page 28 |

9. ITEMS FOR INFORMATION

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- 9.1 Assembly of Councillors Record
- 9.2 Temporary Road Closures & Street Processions
- 9.3 Liquor Control Act Referrals
- 9.4 Tenders
- 9.5 Planning Report
- 9.6 Building Services Report

10. NOTICES OF MOTION

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| 10.1 | Notice of Motion – Kangaroo Meat Processing - Cr Paul Battista | Page 34 |
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11. DELEGATES' REPORTS

12. CONFIDENTIAL MATTERS (not for public distribution)

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| 12.1 | Expression Interest No 1111-15 Hamilton Indoor Leisure and Aquatic
Centre Provision of Indoor Dry Recreation, Gymnasium
Services and/or Aquatic Education | |
| 12.2 | Hamilton Regional Livestock Exchange Contract 1084-14
Stage 1 Contract 3 Variation Request | |

13. CLOSURE

There are no Questions on Notice.

There are no public delegations.

DIRECTOR SHIRE SERVICES**8.1 Financial Statements to 31 December 2015 – 2015/16 Budget****Attachment 1 - Financial Statements****Summary**

The Financial Report for the period 1 July 2015 to 31 December 2015 (copies attached) have been prepared to provide information regarding Council's current financial position.

The report includes an Income Statement, balance sheet and statement of cash flows. A narrative has also been prepared to explain variances between 2015/16 Budget and actual performance.

Background

Financial management is a core function of Council. Council annually prepares a Budget which is developed in line with the Council Plan. Throughout the year interim financial reports are presented to Council, with the final financial report being audited by the Victorian Auditor General's Office and incorporated in Council's Annual Report which is forwarded to the Minister for Local Government.

Council Plan

The financial report provides interim information on the financial progress of the achievement of the Annual Budget.

Financial sustainability and compliance with our annual budget are specifically identified as strategies within the Council Plan.

Policy/Strategy/Legal/Statutory

Section 138 of the Local Government Act 1989 requires that at least every three months, the CEO must ensure that a statement comparing the budgeted and actual revenue and expenditure for the financial year is presented to the Council at a Council meeting which is open to the public. Financial reports are generally prepared following the month ends of September, December, January, February, March, April & May. The June report forms part of Council's Annual Report.

Social/Economic/Environmental

The Annual Budget provides the funding for the Council to undertake its social, economic and environmental initiatives outlined in the 2013/2017 Council Plan. This report provides interim financial information on their progress.

Financial/Risk Management

Council is required to implement the principles of sound financial management detailed in Section 136 of the Local Government Act 1989 which states:

- 1) A Council must implement the principles of sound financial management.

8.1 Financial Statements to 31 December 2015 – 2015/16 Budget (cont'd)

- 2) The principles of sound financial management are that a Council must-
 - a) manage financial risks faced by the Council prudently, having regard to economic circumstances;
 - b) pursue spending and rating policies that are consistent with a reasonable degree of stability in the level of the rates burden;
 - c) ensure that decisions are made and actions are taken having regard to their financial effects on future generations;
 - d) ensure full, accurate and timely disclosure of financial information relating to the Council.

- 3) The risks referred to in subsection (2)(a) include risks relating to-
 - a) the level of Council debt;
 - b) the commercial or entrepreneurial activities of the Council;
 - c) the management and maintenance of assets;
 - d) the management of current and future liabilities;
 - e) changes in the structure of the rates and charges base.

Discussion

The financial report includes an Income Statement, Balance Sheet, Statement of Cash Flows, Statement of Capital Work and Statement of Human Resources. A detailed narrative has also been prepared to explain variances between 2015/16 Budget, the anticipated forecast and actual performance.

Income Statement (Operating Statement)

Council is continuing to forecast an operating surplus for the 2015/16 financial year. The surplus is less than budgeted however the impact of prepaid grant revenue in the 2014/15 year together with increased depreciation due to asset revaluations and increased expenditure in the employee benefits area has impacted the magnitude of the surplus.

Balance Sheet

The budgeted balance sheet is understated in net equity and Property, Plant & Equipment due to the late revaluation of infrastructure assets. This revaluation was done prior to the end of 2014/15, however after the 2015/16 budget had been prepared. All other balance sheet items are forecast to be close to their original estimates.

Statement of Cash flows

Cash balances are strong with \$16m of cash and investments held at the end of December. This means all commitments can be met with cash, as and when required. Opening cash was substantially more than anticipated due to early payment of grant funding and under expenditure of capital work. Even with the carry forward of capital works and some unexpected expenses, Council is still forecasting a strong end of year cash position.

Statement of Capital Works

Council budgeted \$13.4m of capital works. Additional Roads to Recovery funding of \$1.4m has been received resulting in a forecast increase. \$1.4m of 2014/15 Capital works were incomplete and have been forecast for the current year. The remaining difference of \$0.4m is reductions (Bridges area of \$0.3m and airport \$0.1m) resulting in a forecast program of \$15.8m for 2015/16.

Whilst only \$6.1m of Actual expenses has occurred (38% of the forecast amount), infrastructure works are traditionally carried out during the January to March quarter of the financial year resulting in higher than average levels of expenditure.

8.1 Financial Statements to 31 December 2015 – 2015/16 Budget (cont'd)*Statement of Human Resources*

The breakup between operating and capital salaries is variable for a large proportion of Council's workforce (Infrastructure Services in particular). Expenditure for operations was increased due to additional works, resignations, recruitment expenses and other associated oncosts. Capital Expenditure was increased mainly due to additional works funding. Overall the spend was at 49% of the forecast at the end of December.

Communication

The financial report forms part of the Council meeting minutes and is available to the public.

Officer Declaration of Interest

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Bronwyn Herbert, Director Shire Services.

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Belinda Johnson, Manager Finance.

In providing this advice as the Author, I have no disclosable interests in this report.

Recommendation

That the financial report for the period 1 July 2015 to 31 December 2015 be received.

DIRECTOR SHIRE INFRASTRUCTURE**8.2 Development of Waste Services Strategy****Summary**

The Southern Grampians Shire Council's Service Review Steering Committee has considered the Council's Waste Management Services and determined that the nature, scope and complexity of the operating environment for Council warrant the development of a waste and resource recovery strategy. The Committee has further concluded that Council would benefit from a specialised consultancy to develop this strategy and other associated policies and implementation plans.

Background

Council's Waste Management Services include the operation of the Hamilton Landfill and transfer stations located at Branxholme, Cavendish, Coleraine, Dunkeld, Glenthompson and Peshurst. Council has contracts in place for the kerbside collection of household garbage, recycling and organic waste for Hamilton, Tarrington, Balmoral, Byaduk, Byaduk North, Coleraine, Dunkeld, Glenthompson and Peshurst but not for Cavendish and Branxholme. The kerbside organic waste collection service is an optional service for households in Hamilton and Tarrington only.

In terms of operating and capital expenditure the provision of waste services forms a significant component of Council's business. Compliance with Environment Protection Agency (EPA) operating license conditions for the Hamilton Landfill is mandatory and costly, as is the rehabilitation and monitoring of the site.

Council is a member of the Barwon South West Waste and Resource Recovery Group (BSWWRRG) and this group is responsible for producing a Regional Waste and Resource Recovery Infrastructure Plan (RWRRIP). These plans are guided by the Statewide RRIP and will be established by regional collaboration. The ultimate objective is an integrated approach which identifies local, regional and statewide opportunities to recover materials, achieve investment in the sector and ensure the infrastructure necessary for future operational and management requirements are put in place. The regional report is required to be completed by December 2016 with the first stage involving a market sounding process which concludes in the early part of 2016. Both the Waste Management Strategy and the recent joint funded (involving Glenelg Shire Council) Shared Organics facility Study will be identified in the submission.

Council Plan

The Council Plan has a number of very specific strategies in place that support it in fulfilling its obligations under the Local Government Act 1989. They are:

Objective 5: Managing Environmental Security:

Outcome 5.1 Waste Management and Minimisation

Strategy 5.1.1 Reduce the volume of waste going to landfill

Strategy 5.1.2 Manage, develop and rehabilitate landfill sites to meet regulatory requirements

Strategy 5.1.3 Divert organic waste from landfill

Strategy 5.1.4 Increase the volume of recycled materials through continued community education programs

8.2 Development of Waste Services Strategy (cont'd)**Policy/Strategy/Legal/Statutory**

Council's Waste Management obligations include waste collection, waste disposal, chemical disposal, resource recovery, litter management and the development and operation of transfer stations and landfill site.

There are three Acts that outline Council's responsibility. They are:

- Local Government Act 1989
- Environment Protection Act 1970
- Public Health and Wellbeing Act 2008

Section 14 of the Local Government Act 1989 specifies duties in relation to service planning and the provision of infrastructure. This does not assign the management of landfills to local government directly, with this being a historically based form of management.

Section 8 of the Environment Protection Act 1970 stipulates responsibilities in relation to waste disposal, in particular, the management and operation of landfill sites.

Social/Economic/Environmental

The Waste Management Strategy (delivered externally through a consultancy) will analyse the current social, economic and environmental issues and the consequences of any recommendations. The final recommendations will be informed by considering the economic benefits of the proposed models and levels of service. Regulatory and environmental risks will be considered.

Financial/Risk Management

Council's involvement in the provision of Waste Management Services means that it faces potential exposure to risk across many categories including:

- health and safety
- service Interruption
- organisational outcomes/objectives
- reputation/image
- compliance and legal issues
- environmental concerns
- financial Impact

A range of work is planned or has been completed at the Hamilton Landfill. Stages 1 and 2 (of 6 stages) of the rehabilitation have been concluded to meet Council's regulatory obligations. Stages 3 and 4 have been deferred. Work is planned to develop a new cell and leachate pond this summer but lack of suitable clay has made this difficult.

A review of the transfer stations was conducted in 2015 but a range of opportunities cannot be resolved until the strategy has been determined.

Council has a contract for the kerbside collection which was entered into in 2015. It provided the opportunity to introduce some service improvements. The organics service is provided only on an elective basis to Hamilton and Tarrington. Its direction remains unresolved.

Engaging an experienced consultant with specialist knowledge will reduce the risk of implementing poorly informed strategic decisions. Any changes implemented as a result of

8.2 *Development of Waste Services Strategy (cont'd)*

the strategy may have significant operational, economic and social consequences, both in terms of risk or the provision of benefit.

Discussion

The State Government through Sustainability Victoria has released the Statewide Resource Recovery Infrastructure Plan Victoria 2015–2044 which includes specific 5 year objectives, some of which have the potential to have a major impact on Council's waste operations. In particular:

- transitioning small landfills to resource recovery and consolidation activities prior to transporting the material streams
- transporting remaining residual waste to appropriate facilities including regional landfills if a viable business case can be demonstrated

The Waste Management Services managed by Council are complex, expensive to operate and in some specific instances, not cost effective or efficient. The implementation of a statewide plan and the development of a regional RRIP plan in 2016 will provide clear strategic direction for the future of developing Council's Waste Management Services. Council does not have a strategy in place. At times in the past, specific projects have been undertaken to deal with specific issues such as the rehabilitation of the Hamilton Landfill but there is no overarching strategy and clear coherent documented approach.

This is a timely and opportune moment for Council to consider the engagement of a consultant with specialist sector and business knowledge to identify operational savings, future infrastructure needs and potential investment and business opportunities in resource recovery.

For the reasons described, the Service Review Steering Committee has recommended that a Waste Management Strategy, covering all aspects of the waste and resource recovery business be developed by an experienced consultant. The aim of the strategy will be to develop a plan that will consider future waste trends, best practices, resources, social and economic outcomes, and infrastructure needs.

The cost of developing a Waste Management strategy is estimated to cost in the vicinity of \$60,000 which is based upon similar projects and considered necessary because of the methodology involved in undertaking the project. External funding assistance will be explored. The final project cost will be determined by market testing in accordance with Council's procurement policies and procedures.

The objectives of the project will include:

- reduce waste and increase resource recovery
- focus on diverting organic waste from landfill to minimize current and future financial and environmental liabilities
- provide an efficient, convenient and safe resource management system for residents
- develop partnerships locally and throughout Victoria to develop and deliver sustainable services
- minimise the cost and risks to ratepayers
- support innovation in resource management and identify opportunities for sector development in Greater Hamilton
- stimulate economic and business development initiatives and responses
- reduce the incidence of illegal dumping and littering

8.2 Development of Waste Services Strategy (cont'd)

- develop strategies to engage with the community to inform, educate and identify the community's expectations and desired outcomes
- consider and plan for climate change impacts

The methodology will include:

- review all current Council Waste Management operations and liaise with staff
- investigate regional collaboration opportunities and examine governmental policy directions
- research best practice, alternative processing technologies and regulatory trends
- undertake community engagement activities and utilise the findings to inform the Strategy

The outputs will be:

-to develop a clearly articulated strategic direction for Council in the delivery of its Waste Management Services, in its positioning in the region and in terms of its long term financial planning

-to identify the options for each operational activity and to analyse the economic, social and environmental impacts along with the advantages and disadvantages

-the report will make recommendations, provide a communications plan and outline implementation timelines

It will be a requirement that the findings, the draft report and final report will be presented to Council. A comprehensive community engagement strategy will be required both as part of the development of the Strategy but also for the future.

Community Engagement

The development of the Strategy will provide opportunities for community consultation and the project scope would include a requirement to develop a process for community engagement as well as a communication plan to ensure effective delivery of the Waste Management Strategy.

Communication of Decision

The outcome of the Council decision will be communicated to the community through a media release and using other communication techniques.

Officer Declaration of Interest

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Bronwyn Herbert, Director Shire Services

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author –Greg Gunn, Team Leader Strategy and Operations

In providing this advice as the Author, I have no disclosable interests in this report.

8.2 *Development of Waste Services Strategy (cont'd)***Recommendation**

- a) That Council endorse the Service Review Steering Committee's recommendation to undertake an expert consultancy to prepare a Waste Management & Resource Recovery Strategy in the current 2015/16 financial year
- b) That the Barwon South West Waste and Resource Recovery Group be advised of Council's intentions to develop a Waste Management Strategy and that this be taken into account in the development of the project.

8.3 Future of the Fire Prevention Committee**Summary**

The Southern Grampians Shire Fire Prevention Committee is a duplication of the Southern Grampians Municipal Fire Management Planning Committee. It is no longer required as Council meets its legislative obligations with the existing Municipal Fire Management Planning Committee (MFMPCC).

Background

As a result of the Victorian Bushfire Royal Commission an Integrated Fire Management Planning Structure was formed. As a result of this structure Municipal Fire Management Planning Committees (MFMPCC) were formed and sub-plans to the Municipal Emergency Management Plan were developed.

Section 55 of the Country Fire Authority Act (CFA) 1958 says that municipalities are required to establish a Fire Prevention Committee.

Approximately four years ago the Fire Services Commission in conjunction with the Municipal Association of Victoria agreed that MFMPCCs be deemed to meet the CFA Act 1958 requirement for councils and committees to develop a fire prevention committee or plan. As Southern Grampians Shire Council have both committees and both plans operating quite independently of each other there is not only a duplication of responsibilities but a danger of compromising integrity of the integrated fire management system.

It has been suggested by the MAV that if the local CFA brigades wish to continue this type of committee they can ask to operate as an advisory group to the MFMPCC. The decision for this lies solely with the MFMPCC.

It is recommended that the Southern Grampians Shire Council Fire Prevention Committee be dissolved and the relevant plan be made void.

Council Plan

This is supported by the 2013-2017 Council Plan in the following strategy;

1.1.1 - Base decisions on the highest available level of professional advice and expertise

Policy /Strategy/ Legal/ Statutory

“Local Government Emergency Management Handbook” (Second edition, April 2015) Page 11.

Country Fire Authority Act 1958

Emergency Management Manual of Victoria Chapter 6a.

Social / Economic / Environmental

It is important for the community and the economy that Council operates effectively and meets the highest standards of governance and fiscal management.

Financial / Risk Management

By removing the Fire Prevention Committee Council will decrease the risk of undermining local government integrity.

8.3 *Future of the Fire Prevention Committee (cont'd)***Discussion**

This recommendation has been circulated to all members of the Southern Grampians Municipal Emergency Management Planning Committee. All received responses agreed with the recommendation to dissolve the Southern Grampians Fire Prevention Committee.

Community Engagement

Prior consultation was held with the Municipal Emergency Management Committee.

Communication of Decision

All stakeholders will be notified through their standard contact details.

Officer Declaration of Interest

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Aten Kumar, Acting Director Shire Infrastructure.

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Kenneth Ross, Emergency Management Coordinator.

In providing this advice as the Author, I have no disclosable interests in this report.

Recommendation

1. That the Southern Grampians Fire Prevention Committee be dissolved
2. That the Southern Grampians Fire Prevention Plan be revoked
3. That the Country Fire Authority of Victoria be notified of Council's decision by Council's Emergency Management Coordinator.

8.4 *Proposed Declaration of Public Highway of Unnamed Laneway in the 23 Dinwoodie Street Hamilton Subdivision*

Summary

Council's Infrastructure Department is recommending Council declare the unnamed lane (see Attachment 2) as a public highway to resolve the 23 Dinwoodie Street, Hamilton (known as St Mary's Catholic Church) proposed 4 lots subdivision and the objection received to the proposed sub division.

This report recommends that Council resolve to declare the unnamed laneway in the 23 Dinwoodie Street Hamilton subdivision as a public highway.

Background

The land that is subject to subdivision under this planning permit application TP/26/2015 has currently 10 existing separately disposable parcels held by General Law Deed and 5 Certificates of Title with a combined area of 1.367ha. There is a separate Certificate of Title for the Laneway abutting to the south west which is also owned by the Church but is not in the Proposed Subdivision. The address of the land is 23 Dinwoodie Street, Hamilton. This planning permit application proposed to re-subdivide the land into 4 new allotments. Refer to the attached plan of Proposed Subdivision in Attachment 1. The land is the site of the St Mary's Catholic Church, St Mary's Hall, Parish House and Dunworth Centre as well as the former Maryknoll School buildings and the Convent/House.

A local resident objected to the proposed subdivision because the Lane abutting her property's south west boundary (122 Lonsdale Street), is the only means of vehicular access for her to a Public Highway, being either Lonsdale or Clarendon Streets, is owned by the Catholic Church. She is happy to withdraw her objection to the Subdivision once Council has declared the Lane as a Public Highway.

Currently this lane is servicing three properties and the proposed subdivision applicant is not interested in contributing to this lane's maintenance to standard because this lane access is not necessary for any of the subdivided lots. Therefore, it is intended to declare this lane way as a Public Highway for the benefit of the residents serviced by this lane way. According to a site investigation and Council's Road Infrastructure Asset Management Plan, Council's Infrastructure Department recommend this road as Limited Urban Access Road for small-scale direct access to properties, access to the rear of properties and not intended for through traffic.

No submissions were received following the recommendation at Council's October 2015 meeting of Council's intent to declare the unnamed lane way as a public highway. Once this public highway declaration is completed the road naming recommendations and process will be commenced through Council's approved process.

Council Plan

Strategy 1.2.3

8.4 Proposed Declaration of Public Highway of Unnamed Laneway in the 23 Dinwoodie Street Hamilton Subdivision (cont'd)

Ensure that our actions contribute positively to sound relationships and engagement with our local communities.

Strategy 2.2.1

Implement the Planning Scheme Policy and strategies to ensure the orderly and sustainable development of the Shire

Strategy 3.1.2

Ensuring community infrastructure and services meet access and equity standards

Strategy 4.1.2

Managing infrastructure to maximise community safety.

Policy/Strategy/Legal/Statutory

Under the Local Government Act 1989 Division 2—Provisions relating to transport, Section 204 Clause 1 & 2 Council may declare a road to be a public highway or to be open to the public

(1) A Council may, by notice published in the Government Gazette, declare a road in its municipal district to be a public highway for the purposes of this Act.

(2) A Council may, by resolution, declare a road that is reasonably required for public use to be open to public traffic.

205 Councils to have the care and management of certain roads

(1) A Council has the care and management of—

(a) All public highways vested in the Council; and

(b) All roads that are the subject of a declaration under section 204(2); and

(c) All public highways on Crown land and roads vested in a Minister (other than freeways and arterial roads within the meaning of the Road Management Act 2004 and public highways and roads vested in a public authority); and

(d) All roads that the Council has agreed to have the care and management of.

(2) This section is subject to the Road Management Act 2004.

Social/Economic/Environmental

If the lane is declared as a Public Highway the objector of the subdivision will withdraw the objection for this subdivision and the subdivision problem will be resolved.

Financial/Risk Management

8.4 Proposed Declaration of Public Highway of Unnamed Laneway in the 23 Dinwoodie Street Hamilton Subdivision (cont'd)

Local Government Act 1989 Section 205 Councils to have the care and management of certain roads. This will create an extra budget requirement on Council's capital and maintenance budget and increase the asset replacement value in the long term.

Also there is a potential risk of liability attached to Council if it does not take positive action to address the safety issues related to road condition and maintenance.

Discussion

Council's Infrastructure Department is recommending Council to declare the unnamed lane (see Attachment 2) as a public highway. Under the Public highway declaration eight properties will be benefitted with access to either the front or rear of the property after the sub division. The road will need to be named and approved by Council upon successful declaration of the public highway by the Council.

Community Engagement

The community was invited to make submissions on this proposal pursuant to s 223 of the Local Government Act 1989 (Vic) for a period of 28 days. No submissions were received.

If the Council approve the Public Highway declaration public notice will need to be advertised in the local media addressing the changes.

Communication of Decision

A notice will be placed in the Hamilton Spectator notifying the change. The property owners with land affected by this proposal will be advised by letter.

Officer Declaration of Interest

Under Section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible –Aten Kumar – A/Director Shire Infrastructure

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Kamal Anthonipillai – Team Leader Design and Project Management.

In providing this advice as the Author, I have no disclosable interests in this.

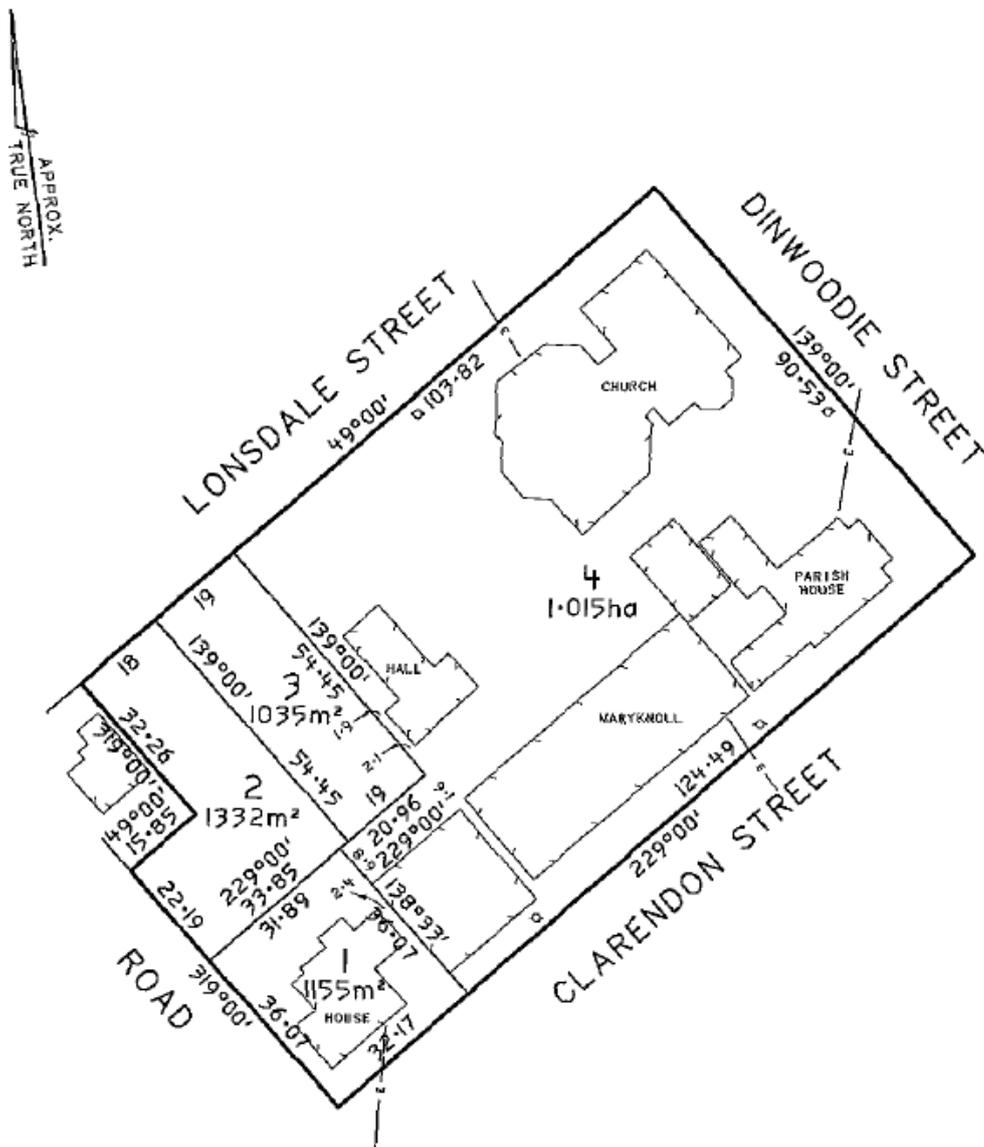
Recommendation

That Council resolve to declare the unnamed land abutting the rear of properties known as 86-112 Cox Street and abutting the side of 118 Lonsdale Street, Hamilton (as shown in Attachment 2) as a public highway.

8.4 Proposed Declaration of Public Highway of Unnamed Laneway in the 23 Dinwoodie Street Hamilton Subdivision (cont'd)

ATTACHMENT 1

SUB DIVISION PLAN



8.4 Proposed Declaration of Public Highway of Unnamed Laneway in the 23 Dinwoodie Street Hamilton Subdivision (cont'd)

ATTACHMENT 2: UNNAMED LANE WAY LOCATION



DIRECTOR SHIRE FUTURES**8.5 National Historical Machinery Rally 2017****Summary**

This report provides information and a recommendation to Council to provide financial and in-kind support to the 2017 National Historical Machinery Association Inc. (NHMA) National Rally which will be held from 21-23 April 2017. It discusses the significant social and economic benefits of the event, and the equally significant contribution being made by the volunteer event committee.

Background

Southern Grampians Shire Council, through the Economic Development and Tourism Unit, has been approached by the Hamilton Pastoral Museum (HPM) seeking \$15,000 (cash and in-kind) support for the 2017 National Historical Machinery Association Inc. (NHMA) National Rally 21-23 April 2017.

The HPM won the bid to host the event after a successful presentation at the NHMA National Rally in Tasmania early in 2015. This bid was supported by the Economic Development and Tourism Unit with in kind resources to develop the bid proposal.

The NHMA National Rally is held every two years. The NHMA is an incorporated not-for-profit association of enthusiasts formed in 1987 by a small number of clubs with similar interests which provide a "fellowship for people with a common interest in collecting, restoring, exhibiting or being associated with old stationary engines, tractors, machinery and vehicles".

The NHMA has a membership of over 176 clubs incorporating approximately 9000 members, and is headed up by an executive and a committee of management who continually strive to promote and develop the historical machinery preservation and restoration movement within Australia.

Council Plan

This event will contribute towards directly and indirectly implementing outcomes of the Council plan. This includes:

Outcome 2.1 *Strong economic performance that supports population growth*

- Strategy 2.1.2 - Support major projects and utilise their capacity to support local industry and business.
- Strategy 2.1.3 - Support industries that have capacity to generate positive flow-on economic effects (propulsive industries).

Outcome 2.3 *A strong, innovative and distinctive tourism sector.*

- Strategy 2.3.1 - Attract conferences and events to the Shire and facilitate and enrich the local events program.
- Strategy 2.3.2 - Enhance, facilitate and promote existing and new experiences.
- Strategy 2.3.3 - Build capacity and improved coordination within the sector.
- Strategy 2.3.4 - Protect, respect and enhance the significant natural and built tourism attractions of the Shire.

8.5 National Historical Machinery Rally 2017 (cont'd)

- Strategy 2.3.5 - Ensure that tourism marketing reflects the diverse tourist appeal of the Shire.

Outcome 4.2 A Dynamic Community

- Strategy 4.2.1 - Provide support and services to enable communities to flourish.

Policy/Strategy/Legal/Statutory

The following policies and Strategic Plans that support this project:

- Tourism Strategic Plan
- Economic Development Strategic Plan
- Greater Grants Policy.

The Tourism Strategic Plan 2010–2015 identifies the need to support special events of regional significance program. This policy aims is to attract, develop and promote new and existing special events of regional significance that can demonstrate that they will clearly attract visitors from outside the shire.

With expected visitor number of up to 15,000 visitors, the NHMA National Rally meets this requirement and warrants support from Council.

Social Benefit

NHMA National Rally will offer significant fundraising opportunities to local community groups within the region that want to support the event. School groups and local clubs will be contacted by the event committee to consider ways in which they would like to use the event to leverage fundraising opportunities.

Economic Benefit

The NHMA National Rally will have the following economic benefits for Hamilton and nearby regional towns:

- All accommodation in Hamilton will be fully booked with all excess bookings being taken into neighbouring towns. Additional low cost camping will be provided at the Hamilton Showgrounds or the event venue, to ensure that all visitors can be adequately accommodated.
- Average accommodation spends per night in Hamilton at \$110 for all 250 rooms would inject **\$275,000** into the Hamilton economy per night.
- With an estimated 15,000 visitors in the region and the average meal spend per day of \$55 will inject an additional **\$825,000** per day into the region.
- Collectively, this equates to **over \$1.1 million per day** in the region.
- Operators will be invited to keep their business open beyond regular business hours where appropriate to support the event, and this will be promoted to event patrons.

The event committee has begun developing and rolling out a comprehensive marketing campaign focused on promoting the event and the region to potential visitors from across Australia. Their marketing includes:

- 5000 full colour A5 souvenir brochures;
- 1500 full colour A4 posters;
- 500 full colour A3 posters;
- 10000 printed newsletters and e-newsletters to all subscribers;
- 1000 Countdown Calendars;

8.5 National Historical Machinery Rally 2017 (cont'd)

- Print Advertising (Hamilton Spectator, Warrnambool Standard, Portland Observer, Casterton News, Ararat Advertiser, Border Watch and the Tom Magazine);
- Television Advertising (Victorian and South Australian);
- Radio Advertising;
- Hamilton town entrance and roundabout signs; and,
- Website and social media.

Financial/Risk Management

The event committee have developed a draft budget which identifies that they expect to spend approximately \$226,200.

To date, confirmed income has been received from the NHMA to the amount of \$10,000. The committee is currently sourcing a further \$17,000 in sponsorship.

The committee's business plan conservatively estimates that a minimum of 12,000 people will attend the event paying an average of \$14 entry fee. This would mean they would expect to make a minimum of \$168,000 in gate ticket sales. In addition, they expect to make approximately \$20,000 from dinner, donations and raffle; \$10,000 from on-site camping (exhibitors only); and \$14,000 from souvenir sales.

The \$10,000 grant funding support from SGSC will go towards covering the costs of marketing and promotion of the event, targeting an audience predominantly from outside the region. The total draft marketing budget is \$35,000. This marketing will help re-inforce Council's Greater Hamilton branding strategies.

The event committee is experienced and has demonstrated professional in their operations and have been holding monthly meetings during the planning stages of this event.

The committee understands the need to consider and support all road users, local accommodation providers, food outlets, retailers and other businesses where possible, and have been communicating their plans with all stakeholders. This will continue and increase as the event gets closer.

The event committee will supply a copy of their risk assessment, waste management plans and traffic management plans to ensure all requirements are met. They are sourcing and paying for the traffic management plan via a local sponsor.

It is understood that the event proceeds rain, hail or shine.

The support of SGSC will be acknowledged in all advertising and publications.

Due to the value requested, it is recommended that this amount be added to the Greater Grants program in the 2016/17 financial year so as not to impact on the funding amount available for all other events. However, there is an opportunity to fund this event in the current financial year using the Greater Grants demand allocation **w1441.385.624**.

There is no financial risk created by providing financial support for this event.

8.5 *National Historical Machinery Rally 2017 (cont'd)*

Discussion

The event will see Hamilton and the wider region host approximately 15,000 people for a minimum three nights and this will generate a significant economic benefit to the region.

The Hamilton event is positioned in between two other Victorian events which will encourage participants to stay in Hamilton for approximately one week as an extended visit. It is expected up to 25,000 visitors could come through the gates over the three days.

The HPM is seeking a grant contribution from the Southern Grampians Shire Council to support the development of and implementation of the NHMA National Rally 2017 as follows:

- Financial Support
 - \$10,000 +GST (to assist with marketing and promotion of the event to increase attendances and awareness.)
- In Kind Support
 - \$5000
 - Support and advice from local council assisting in traffic management (the full plan will be submitted and paid for in full by the event committee).
 - Support and advice for community engagement activities.
 - Support and advice from the Manager Tourism Development and Events Marketing and Development Officer where required (e.g attending committee meetings).
 -

Previous regions that have hosted this National event have reported significant visitation over a six-day period, both pre and post the event, and their tourism industries have benefitted from this event.

The potential flow on economic benefits to the Greater Hamilton region as a result of hosting an event such as the NHMA National Rally is significant. The event will provide positive public relations for Hamilton and the wider Greater Hamilton region and the visitor numbers will offer a positive contribution to tourism, local businesses and community groups in the region. Visitors will be offered information and encouraged to return to the region again in the future.

The events sector in the Southern Grampians is heavily dependent on volunteer committees such as the NHMA National Rally committee and these groups are reliant on grant funding to get their event up and running.

The Greater Grants Common Assessment Team considered and endorsed this events funding request in August 2015. The Team recommended that an independent council report be prepared that required a Council motion to support this funding.

Community Engagement

The NHMA National Rally Committee have begun engaging with the community and will continue to do so throughout the development of the event. Committee President and Secretary have attended meetings of the Rotary Club, Lions Club and RSL clubs to inform and discuss opportunities with the event, and there are plans to visit and talk to schools, retailers and other community groups.

8.5 National Historical Machinery Rally 2017 (cont'd)

The NHMA National Rally Committee will be invited to attend the Annual Events Forum hosted by Southern Grampians Shire's Tourism and Events Team. This forum sees over 50 local volunteer event committees attend and provides an additional opportunity for the Committee to connect and engage with the local community.

Communication of Decision

Following a decision by Council to provide financial support for this event, the Acting Events Marketing and Development Officer will prepare a media release to notify local and regional media, as well as internal staff members.

The decision will also be communicated to all local groups and event organisers, and promoted via all social media channels.

Officer Declaration of Interest

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Michael McCarthy, Director Shire Futures

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Diane Barrera, Manager Tourism Development

In providing this advice as the Author, I have no disclosable interests in this report.

Recommendation

That Council:

1. Provide financial support of \$10,000 to the Hamilton Pastoral Museum for the 2017 National Historical Machinery Rally as an addition to the Events Support funding program in the 16/17 financial year.
2. Provide in-kind support as follows:
 - Support and advice from the local Council assisting in traffic management (the full plan will be submitted and paid for in full by the event committee).
 - Support and advice for community engagement/ marketing activities.
 - Support and advice from the Tourism and Events office where required (e.g attending committee meetings).
3. Prepare a letter, signed by the CEO and Mayor acknowledging agreed Council support for the event and detailing the financial and non-financial support offered.

8.5 National Historical Machinery Rally 2017 (cont'd)

Attachments

Attachment 1:

NHMA 16th RALLY BID SPEECH – Glenn Sobey

"Hi, I am Glenn Sobey and this is Coral Shepherd. We are from the Hamilton Pastoral Museum and with your approval; we will host the 16th national rally in 2017.

Hamilton, with a population just over 10,000, is located on the Glenelg highway 295 kms west of Melbourne, and 500kms south east of Adelaide on the western plains of Victoria. Major Thomas Mitchell on his travels through the area in 1830's described it as "like an English park, with dispersed trees in grasslands" and named it Australia Felix, and for those who don't know Latin, means fortunate. Thanks to his report, this area of Victoria quickly became settled with large stations and later small farming with the German immigration. Much of the area remains the same today with historic homesteads and townships that were the earliest settlements in Victoria.

It is an ideal place to stay and explore the many natural attractions in this part of the world. We have the Grampians National park to the north east, where rugged sandstone mountains rising abruptly from the surrounding plains; these hide forests rich in wildlife and are one of Victoria's most popular holiday destinations. The park is a great venue for camping, climbing, scenic drives and bushwalks.

Then to the west, we Have Mount Gambier and its iconic blue lake and the wineries of Coonawarra and Penola. To the south there is the historic coastal city of Portland, Victoria's first permanent settlement, along the coast to picturesque Port Fairy, Warrnambool, and the western end of The Great Ocean Road with the 12 apostles and rugged coast line. Flagstaff Hill is a historic maritime village at Warrnambool that presents the history of this coastline. These are all comfortable day trips from Hamilton.

While in Hamilton itself, there is any number of attractions, from the art gallery and botanic garden to Campe's motor museum and Ansett transport museum, then there are Wannan and Nigretta Falls just a short drive out of town to the west, while south are the extinct volcanos, unique lava caves and rock formations at Byaduk and the Volcanic Discovery Centre at Peshurst Hamilton Pastoral Museum was established in the 1968, when a former Lutheran Church was donated to an enthusiastic group who, thankfully, saw the need to preserve items from our past. We currently occupy a 23 acre site on the eastern edge of town and the variety in the thousands of exhibits reflect the diversity of the farming, grazing, forestry, manufacturing and social traditions of the area. With over 22 0 members, we run 4 rallies per year, the flag ship event being the May "plow and seed" providing the opportunity for the general public to witness working horses and tractors actually working the soil and planting the seed. There is a vintage tractor pull along with car, truck and military vehicle displays. Our slogan is "history in action" and this has been a focus of our museum from the beginning.

Some of you will no doubt fondly remember that we hosted the 2nd National Tractor Trek in 2008 when we trekked 200 kms over 2 days to Dunkeld and back, visiting a number of historic and picturesque attractions on the way.

For the rally in 2017, we have secured the Hamilton Harness Racing complex. This fantastic venue is just 3 kms from the edge of town. The 137 acre site provides ample space for all activities associated with a national rally. The race circuit encompasses an area of 47 acres, giving ample area to

8.5 National Historical Machinery Rally 2017 (cont'd)

accommodate stationary engine and machinery displays both working and static along with tractor pull action.

The grand parade will make use of the track itself, giving the general public easy viewing from the terraced public area. The working horse display area will be just outside this arena to the north, beside the dozen or so small paddocks specifically set up for horses, with their own water and shelter. The earth moving display area will be adjacent to the arena to the south, where there is a mound of over 1000 ton of earth to make a fantastic area for boys and toys and dirt!!

Cars, trucks, motor bikes and military vehicles will be displayed in an allocated area of the car park, still leaving ample area for exhibitor and visitor parking.

We have set aside an area for outside vendors of local gourmet foods and wines, snack foods, crafts, children's activities, spare parts and supplies. There will be onsite live entertainment for all the family.

Other food and drink vendors supplied by local service groups will be spread across the site. You won't have to do a route march to get a feed.

This venue will allow the entire rally exhibits to be within easy walking distance of each other enabling all those attending to experience the many exciting exhibits a national rally attracts. The traditional Saturday Night Dinner will be held on site, in the new 700 seat dining area, this has a licensed bar. By the way, the bar will be open at other times over the weekend serving drinks at bar prices, and not luke warm beer in plastic cups!!!!

Transport Vehicle parking and camping will be off site, but this is planned to be within walking distance from the rally grounds.

Autumn is a fantastic time in our part of the world; the weather is predictable, well almost!! With, generally, warm days, long evenings giving way to cool nights. We have chosen the weekend of the 21st to 23rd April 2017, with Tuesday 25th being Anzac day and a public holiday.

The previous weekend is Easter, which is the when the Warracknabeal Wheatland Museum hold their annual rally on Easter Saturday and Sunday. For those of you not familiar with Wheatland's, they have a vast collection of plant and machinery associated with dry-land grain growing. It is an opportunity to get up close and personal with some very unique machines. Warracknabeal is 188 kms north of Hamilton via Horsham, a great day trip or stay a few days and explore the Wimmera Mallee. The 109th Lake Goldsmith Steam rally will be just 12 days after our chosen weekend. Lake Goldsmith is 140kms east of Hamilton towards Ballarat, and as most would know, this rally never fails to impress with the collection of home and visitor exhibits. Lake Goldsmith is a unique Australian Rally with its permanent sheds owned by club members which house their magnificent toys. It is a must see while you are in the area, so book a few extra days holidays.

We are confident that we can run a successful rally with enthusiastic support of the Harness Racing Club, local council, businesses and service clubs. We have been running our own rallies and some major events in the past 40+ years, as well as visiting other rallies, and now with the fantastic upgraded venue of the Harness Racing Club, we are able to put a long time dream into action. We thank you for listening tonight and I know we are going to have a fantastic weekend this weekend, and look forward to, hopefully, being your host in 2017 at Hamilton. Thank you".

8.5 National Historical Machinery Rally 2017 (cont'd)**Attachment 2:****Letter of support for the event from the Hamilton Regional Business Association.**

Hamilton Regional Business Association

P.O. Box 317
Hamilton VIC 3300
ABN 57 209 469 024

Diane Barrera
Manager Tourism Development
Southern Grampians Shire Council
111 Brown Street
Hamilton VIC 3300

Wednesday 25 November 2015

Dear Diane,

On behalf of the HRBA Committee and its members, we would like to declare our support for the Hamilton Pastoral Museum NHMA National Rally in 2017.

This event will be hugely beneficial for the businesses in Hamilton and surrounds. Not only will it directly benefit the accommodation and hospitality sectors, but it will have a flow-on effect for other retail and service businesses in the region. As many attendees will travel quite a distance for this Rally, they will spend longer periods in the region, therefore seeing and experience more of what we have to offer.

We are proud to have the opportunity to showcase Hamilton to the nation. We congratulate the volunteers of the Hamilton Pastoral Museum on their success in bidding and planning for this event, and support both them and the Hamilton Harness Racing Club in 2017.

HRBA would like to thank you for your continued support for this event.

Kind Regards,

Mark Kearns

Executive Assistant
Hamilton Regional Business Association
Mob: 0488 102 650
Email: info@hrba.com.au

DIRECTOR SHIRE FUTURES

8.6 Greater Grants Report September 2015

Summary

This report recommends that Council allocate \$7,400 to the following projects above delegation:

- \$7,400 to WDHS for defibrillator Units in the Hamilton CBD

This report also provides Council with information regarding 19 community grant applications (from the Tourism and Events category, Community Strengthening category, Community Infrastructure category, Sustainability category and the Heritage Restoration category) that have been recommended for Greater Grants program funding via the Community Planning Focus Group, and approved under delegation (totalling \$16,422).

Background

The Greater Grants program was established to deliver Council grants that are responsive to the needs and opportunities of the community, inclusive and equitable to all, and one that facilitated the flexible delivery of key strategies identified within the Council Plan 2013-2017 across the social, economic and environmental spectrum.

This program consolidates Council's extensive range of grant opportunities into one program to enable better integration and co-ordination of grant administration and improved marketing of those grant opportunities.

Greater Grants assistance is considered for organisations, groups, committees and individuals with proposals that directly benefit the Southern Grampians Shire region. Applications are assessed using pre-determined evaluation criteria for each grant category taking into consideration strategic objectives within the Council Plan, other Council Strategies and Community Plans.

The Greater Grants program remains open throughout the year and applications are assessed using pre-determined evaluation criteria by the Greater Grants Common Assessment Team. The GGCAT also explore opportunities for leverage, collaboration and alternatives to achieve outcomes across the social, economic and environmental spectrum. Recommendations from the GGCAT are forwarded to the CPFPG for comment and endorsement.

Grant applications for amounts greater than \$2,500 are taken to Council for a resolution through twice annually in February and August. Applications for \$2,500 or greater must demonstrate cash or in-kind contributions and must provide evidence of cash held, or applicants must be able to demonstrate their financial capacity. Any applicable Annual Operational Subsidies provided by Council are not to be used as the applicant's cash contribution toward the project.

Grant applications for amounts \$2,500 or less are assessed and recommended through the CPFPG on an as needed basis. Assessing and recommending grant applications amount for less than \$2500 through the CPFPG will ensure that Council is responsive to the needs and opportunities that often are presented by the community at short notice. The Director Shire Futures is the delegated officer authorised to approve this expenditure.

8.6 Greater Grants Report September 2015 (cont'd)**Council Plan**

The Greater Grants program assists Council to deliver on key outcomes of the Council Plan 2012-2017.

Outcome 1.1 Soundly Based Decisions:

- Strategy 1.1.2 Develop and enact policies, plans and strategies to ensure consistency in decision making
- Strategy 1.1.3 Demonstrate leadership through ethically, socially and environmentally responsible conduct
- Strategy 1.1.4 Work together to develop a highly responsive Council organisation

Outcome 1.3 Financial Responsibility and Security:

- Strategy 1.3.3 Maintain a continuous improvement approach to all Council operations

Outcome 2.3 A strong, innovative and distinctive tourism sector:

- Strategy 2.3.1 Attract conferences and events to the Shire and facilitate and enrich the local events program
- Strategy 2.3.2 Enhance, facilitate and promote existing and new experiences

Outcome 3.2 Community appreciation of and participation in Arts and Cultural activities:

- Strategy 3.2.4 Encourage and support innovation in the arts

Outcome 4.2 A Dynamic Community:

- Strategy 4.2.1 Provide support and services to enable communities to flourish
- Strategy 4.2.2 Support the growth, development and provision of training to volunteers and community organisations
- Strategy 4.2.3 Providing the information and assistance that supports community empowerment
- Strategy 4.2.4 Assisting all communities to realize their individual community identity, strengths and opportunities through the development and implementation of Community Plans

Outcome 4.3 An inclusive and diverse community:

- Strategy 4.3.2 Provide opportunities for youth participation and development

Outcome 5.1 Waste Management and Minimisation

- Strategy 5.1.1 Reduce the volume of waste going to landfill
- Strategy 5.1.4 Increase the volume of recycled materials through continued community education programs

Outcome 5.2 Adaptation to climate change and reduced emissions:

- Strategy 5.2.2 Reduce carbon emissions from Council facilities, equipment and plant

Policy /Strategy/ Legal/ Statutory

The Greater Grants Policy was adopted on 11 June 2014.

Each Grant category requests that applicants ensure that their project or idea demonstrates a link to the Council Plan outcomes, or endorsed Strategic Plans of Council. Such plans include but are not limited to:

8.6 Greater Grants Report September 2015 (cont'd)

- Economic Development Strategy
- Tourism Strategic Plan
- Health and Wellbeing Strategy
- Sustainability Strategy
- Arts and Culture Strategy.

Also, each grant applicant must demonstrate that they comply with any legal or statutory regulations relevant to the project which they are seeking Greater Grants funding. This includes (where relevant) appropriate insurances, food handling permits, liquor licences etc.

Social / Economic / Environmental

Applications are assessed monthly by the Greater Grants Common Assessment Team (GGCAT), and against the grant category assessment criteria. The GGCAT work together to explore opportunities to leverage, collaborate and cross fertilise grant opportunities to achieve greater triple bottom line outcomes for the organisation and wider community.

Once applications have been assessed and a recommendation determined, they are referred to the Community Planning Focus Group (CPFG) for comment and endorsement.

The assessment seeks to explore:

- Social – what are the opportunities for this application to further increase social connection, cohesion and sense of community?
- Economical - what are the opportunities for this application to further stimulate the economy through economic development or tourism?
- Environmental – what are the opportunities for this application to improve the natural environment and raise awareness within the community

Council officers liaise with applicants to explore how such opportunities can be incorporated into their application to achieve greater outcomes.

Financial / Risk Management

The collaborative approach across Council grant categories opens opportunities for Council to work with the community to broaden the scope of ideas identified within applications to position these projects and or events to leverage external funding.

Applications for \$2,500 or greater must demonstrate cash or in-kind contributions and must provide evidence of cash held, or applicants must be able to demonstrate their financial capacity to complete the project.

The grant amount approved by Council cannot be increased post-funding approval. In the case of a funding shortfall, funding will not be made available by way of a Council loan.

Each grant category has predetermined assessment criteria and a set weighting for each criteria to identify and assess the risk exposure within each application. The assessment criteria ensure that projects and events have adequate control measures in place to ensure the successful and safe delivery.

8.6 Greater Grants Report September 2015 (cont')

Discussion

The current round of grants includes 1 grants above delegation totalling \$7,400, 19 grants under delegation across categories (Tourism and Events, Community Strengthening, Community Infrastructure, Sustainability and Heritage Restoration) totalling \$16,422 and 9 grants currently under consideration.

These projects are listed in the table below with further information.

Category	Annual Adopted Budget	Starting Budget since previous report (September 2015)	Total amount of Grant funding recommended/approved in this report	Remaining budget
Arts & Culture	\$10,000	\$8,200	\$0	\$8,200
Tourism & Events	\$41,500 (+\$5,500)*	\$16,423	\$9800	\$6623
Community Infrastructure	\$60,000 (+\$17,400)*	\$48,050	\$8100	\$39950
Community Strengthening	\$10,000	\$7,877	\$1650	\$6227
Sustainability	\$10,000	\$10,000	\$1550	\$8450
Heritage Restoration	\$10,000	\$10,000	\$2722.22	\$7277.78
Demand Allocation	\$40,000	\$38,000	0	38,000
Total under delegation		-	\$16,422.22	-
Total above delegation		-	\$7,400	-
TOTAL	\$181,500 (+\$22,900) =\$204,400	\$138,550	\$23,822.22	\$114,727.78

- * carried over from previous financial year

8.6 Greater Grants Report September 2015 (cont'd)

Summary of grant applications –Sept 2015 - Jan 2016

Above delegation of \$2500 = \$7,400

Category	Project	Auspice body	Total Project cost	Amount Request \$	Grant amount recommended \$	Summary reasons for decision
Community Infrastructure	Coleraine Golf Club (Tractor)	Coleraine Golf Club	\$43,045	\$15,000	Not recommended	<ul style="list-style-type: none"> Project had limited collaboration given its request for the maximum amount project didn't detail any ways of increasing participation, health and wellbeing outcomes Project need is in the event of when of or if the existing tractor will become non-usable The club has received a grant in the last few year for a slasher
Community Infrastructure	Defibrillator Units in the Hamilton CBD	WDHS	\$16,335.00	\$7400	\$7400	Recommended subject to a marketing plan, confirmation of in-kind support from the 3 businesses

Summary of grant applications – Under delegation of \$2500 = \$16,422.22

Category	Project	Auspice body	Total Project cost	Amount Request \$	Grant amount recommended \$	Summary reasons for decision
Community Strengthening	Branxholme Gathering Space Design Work	Branxholme Progress Association	\$1,650	\$1650	\$1650	Pitched at Branxholme Councillor engagement - 2/9/15. Key priority in Community plan.
Community Infrastructure	Bowling Matts & Kitties	Grangeburn Bowling Club	\$1,896	\$948	NOT Recommended	No demonstration of how the project would increase participation or health and wellbeing outcomes
Community Infrastructure	Cubby House - Nareen	Nareen Mechanics	\$1,300	\$700	\$700	Proactive group. Have been fundraising to make improvements for the hall. Current play

Category	Project	Auspice body	Total Project cost	Amount Request \$	Grant amount recommended \$	Summary reasons for decision
	Mechanics Hall	Hall				equipment is in disrepair and unsafe
Community Infrastructure	Upgrade laptop and software	Advanced Penhurst	Not specified	Any contribution	NOT Recommended	Not recommended as had just provided funding for the new photocopier
Tourism and events	54th Annual Hamilton Eisteddfod	City of Hamilton Eisteddfod	\$55,000	\$2,500	\$2,500	Funding for \$2500 recommended. Iconic event for the region. Great opportunities for students to perform in music and dance before an audience and accredited adjudicators. Entrants travel from regional VIC, Melbourne and SA.
Tourism and events	Baimbridge College Yr 11 Fundraiser Car Boot Sale	Baimbridge College	NA	-	NOT Recommended	Funding declined. Application received too late to be reviewed in time. Initial discussions advised we have not typically supported fundraising events or car boot sales.
Tourism and events	Penhurst Community Christmas Market (Light Up Night)	Advance Penhurst	\$970	\$500	\$500	
Tourism and events	Hamilton Boxing Expo	Hamilton Boxing Club	Evidence of \$3360 (actuals unknown)	\$1,200	\$500	Recommendation for \$500 towards advertising costs.
Tourism and events	Penhurst Boxing Day Races	Penhurst Racing Club	\$46,576	\$1,000	Not Recommended	Not funded. Due to a significant profit in 2014 and several years of previous funding I am recommending we DO NOT support the event
Tourism and events	Association of Eisteddfod Societies of Australia,	Hamilton Eisteddfod	actuals not supplied with pitch form	\$550	\$550	Approved funding from pitch form. (under \$1000) Enough evidence has been provided. Funding to be used toward the cost of venue hire or advertising.

8.0 MANAGEMENT REPORTS

10/02/2016

Category	Project	Auspice body	Total Project cost	Amount Request \$	Grant amount recommended \$	Summary reasons for decision
Tourism and events	Autumn Ball	Hamilton Old Time Dance	actuals not supplied with pitch form	-	Not Recommended	Not recommending to proceed from Pitch. Tourism and Event objective not meet. Several years of financial assistance and no evidence the event is working to be self sufficient
Tourism and events	Darts Tournament	Hamilton Darts Association	actuals not supplied with pitch form	-	Not Recommended	Not recommending to proceed from Pitch. Tourism and Event objective not meet. Several years of financial assistance and no evidence the event is working to be self sufficient
Tourism and events	Southern Grampians Classic Pairs	Hamilton Bowling Club	actuals not supplied with pitch form	\$300	\$250	After several years council support there will be a discussion with the club to discuss the future sustainability and sponsorship options for the event. Assessed from Pitch and previous outcome reports.
Tourism and events	Balmoral Show	Balmoral P & A Society	\$35,242	\$2500	\$1,000	Assessed from Pitch and previous outcome reports. To be advised to seek other external funding for future events. As support has been provided for several years discussions will be had with the committee to ensure they are seeking to be self-sustainable and to seek other external funding through options such as Tourism Victoria.
Tourism and events	Alpaca Fest 2016	Western Region Alpaca Ass	\$9,600	\$2000	\$2,000	Returning for a second year to Hamilton. Discussions ot be had with the committee about future support from other external agencies to ensure the futre of the event does not reply on SGSC. Expecting 180+ people for 2 nights.
Tourism and events	Ansett Airways 80th	Ansett Museum	\$8100 (plus up to	\$2500	\$2,500	Evidence has been shown of a unique event with strong connections to the region and our

8.0 MANAGEMENT REPORTS

10/02/2016

	Anniversary of First Flight		\$4000 plane fuel)			heritage. An increase from the request of \$2100 is recommended due to the financial outlay the museum will be contributing outweighing the benefit to the region.
Sustainability	Water tank Branxholme Hall	Branxholme Public Hall Reserve Committee	\$3,100	\$1,550	\$1550	Assessed under Infrastructure, 81%. Assessed under Sustainability by Kylie (75%) and Dale (68%), average score 71.5%.
Heritage	Repair of Penshurst PO Clock	Penshurst Licensed Post Office	\$1000	\$1000	\$1000	As per Heritage Adviser's report and recommendation
Heritage	Maintenance and repairs to Penshurst Historical society building	Mt Rouse and District Historical Society	\$3233	\$3103	\$1722	As per Heritage Adviser's report and recommendation

8.6 Greater Grants Report September 2015 (cont'd)**Community Engagement**

Various Council staff engage with the community in relation to the Greater Grants program at a range of meetings (including Councillor Engagement, Progress Association, club and user groups, committee of management and, event organiser meetings etc). Staff also engage with applicants on a 1:1 basis, to provide support through the Greater Grant process.

Grant recipients across all categories are required to complete a grant acquittal report. As part of the acquittal, Council seeks feedback from the grant recipient on ways in which the delivery of grants to the community could be improved.

The Annual Tourism and Events Forum, held in June each year, provides an opportunity for Greater Grants applicants to hear the latest updates about the program, provide feedback to grant owners, and learn how to get the best outcome from their application.

Communication of Decision

The decision will be communicated through a media release to the general public, via letters to the Grant recipients and through Council's Community Newsletter and township newsletters. The successful applicants will be notified by phone call and mail, and successful projects will be promoted on Council's website.

Officer Declaration of Interest

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Michael McCarthy, Director Shire Futures.

In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author –Lynne Millard, Community Engagement Coordinator

Recommendation

That Council:

- Notes the \$16,422.22 for Greater Grants approved under delegation.
- Resolves to allocate \$7,400 to
 - WDHS for Defibrillator Units in the Hamilton CBD.

9.1 ASSEMBLY OF COUNCILLORS RECORD

9.2 TEMPORARY ROAD CLOSURES AND STREET PROCESSIONS

9.3 LIQUOR CONTROL ACT REFERRALS

9.4 TENDERS ACCEPTED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATED
AUTHORITY

9.5 PLANNING REPORT

9.6 BUILDING SERVICES REPORT

9.1 ASSEMBLY OF COUNCILLORS RECORD

In accordance with the Local Government Act 1989 the following Assembly of Councillors records are attached:-

- Councillor Briefing – 27 January 2016
- Hamilton Regional Livestock Exchange Advisory Committee – 11 January 2016

9.2 TEMPORARY ROAD CLOSURES AND STREET PROCESSIONS

There following applications were received during the past month for the temporary closure of roads and streets and/or the conduct of street processions:

New Year's Eve Street Party 2015

Permission has been granted to the Rotary Club of North Hamilton for the temporary closure of Gray Street (between Thompson and Brown Streets), Hamilton on Thursday 31 December 2015 from 6.00pm to 11.00pm, for a New Year's Eve street party.

New Years Eve Fireworks Display 2015

Permission has been granted to the Southern Grampians Shire Council for the temporary closure of Brown Street (between Lonsdale and Shakespeare Streets), Hamilton on Thursday 31 December 2015 from 10:00pm to 11.00pm for a safe viewing area for the New Year's Eve Fireworks display.

9.3 LIQUOR CONTROL ACT REFERRALS

During the past month, there were no applications referred to Liquor Licensing Victoria for the grant, variation or transfer of licences, permits and/or extended hours permits for comment.

9.4 TENDERS ACCEPTED BY THE CHIEF EXECUTIVE OFFICER UNDER DELEGATED AUTHORITY

There were no tenders accepted by the Chief Executive Officer under delegated authority for the months of December 2015 – January 2016.

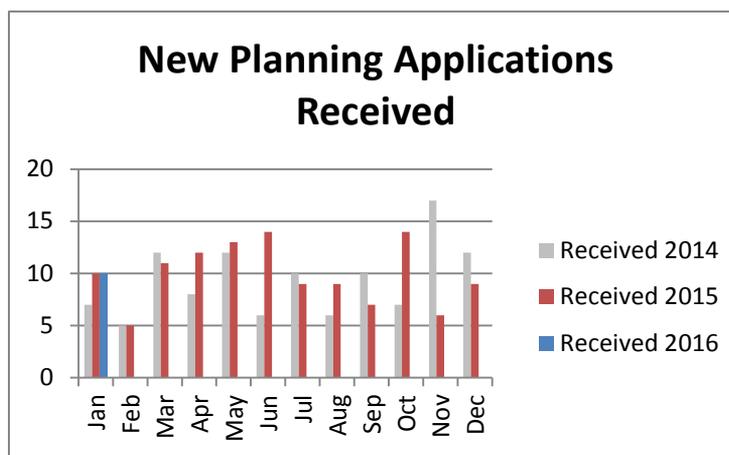
Contract No	Contract Title	Contractor	Value
1115-15	Supply and Delivery of 77 PCs	Incline IT	\$97,254.00

9.5 Planning Report**Delegated Planning Permits**

The following delegated decisions were made and planning permits issued for January, 2016.

9.5 Planning Report (cont'd)

Description	Location	Date of Decision	Decision within Statutory time?
Planning Permit amendment	5 Clarendon Street, HAMILTON	7/01/16	Yes
Single dwelling	25 Macarthur Street, DUNKELD	15/01/16	No
Buildings and works – construction of shed	2633 Victoria Valley Road VICTORIA VALLEY	04/01/16	No
Proposed 2 lot subdivision	240 Gashes Lane BALMORAL	08/01/16	Yes
Buildings and Works – construction of storage shed	814 Victoria Valley Road VICTORIA VALLEY	12/01/16	Yes
Buildings and Works – construction of carport	31-39 Victoria Valley Road VICTORIA VALLEY	04/01/16	Yes
Proposed 2 lot subdivision	207 Chetwynd-Nareen Road NAREEN	22/01/16	Yes
Buildings and Works – Business Identification Signage	Digby Road, HAMILTON	04/01/16	Yes



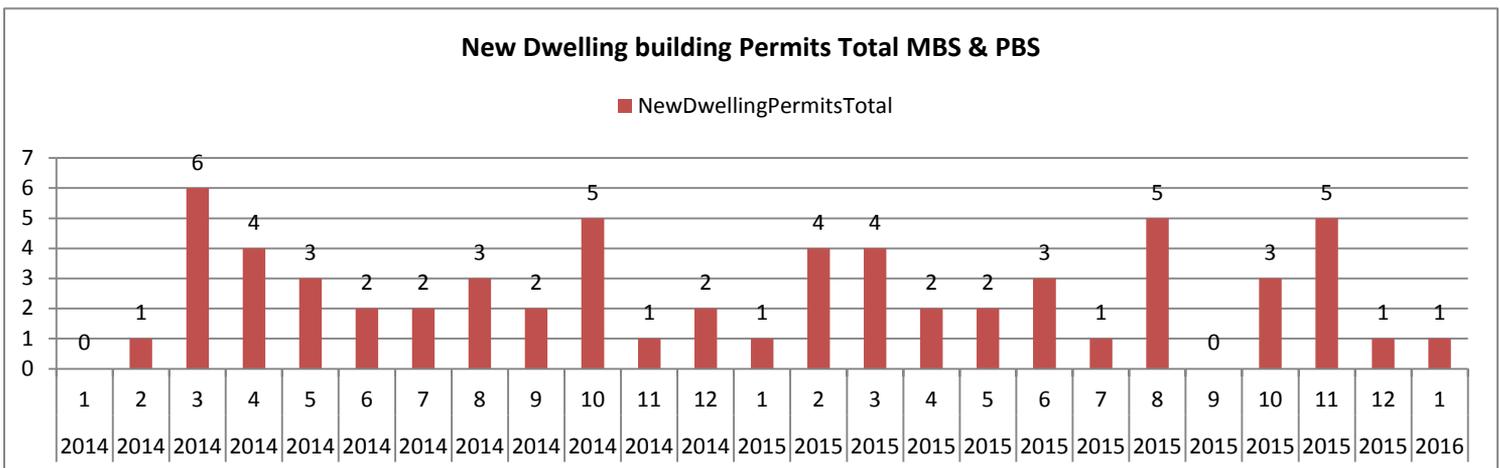
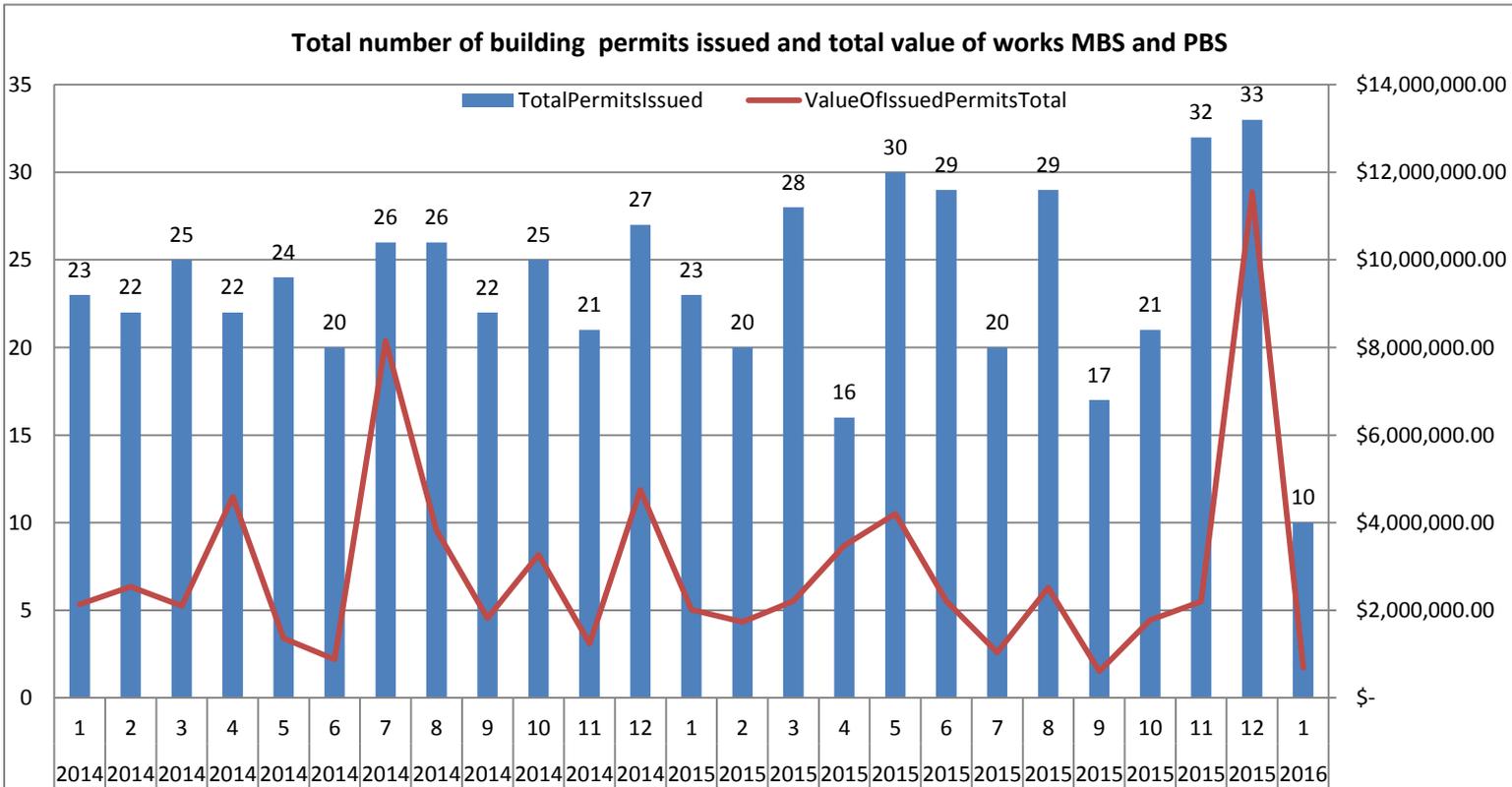
9.6 Building Services Report

The below graphs provide trend data relating to Building Permits over the last 2 years (by value and number of permits) and the number of new dwelling permits.

The total value of 8 Permits issued by the Municipal Building Surveyor for January, 2016 was \$668,783.00.

The total value of 2 Permits issued by Private Building Surveyors for January, 2016 was: \$15,233.00.

Total value of Building works for January, 2016 = \$684,016.00



Recommendation

That items 9.1 to 9.6 as listed above be received.

10.1 Kangaroo Processing Industry

Cr Paul Battista has given notice of intention to move the following motion:

Motion

"That Southern Grampians Shire Council continue to advocate for the kangaroo processing industry and write to the State and Federal agriculture & environment ministers in consideration of the current trial becoming permanent in the future".

Background

There is clear evidence that the trial has been successful and has created jobs and a strong economic positive for our shire. As part of this positive industry the council should continue to support processing in its current form permanently.

Councillors Delegates Reports for December 2015 – January 2016.

Recommendation:

That the following items be considered in Closed Council as it deals with matters specified in Section 89 (2) (d) of the Local Government Act 1989.

- 12.1 EXPRESSION OF INTEREST NO 1111-15 HAMILTON INDOOR LEISURE AND AQUATIC CENTRE PROVISION OF INDOOR DRY RECREATION, GYMNASIUM SERVICES AND/OR AQUATIC EDUCATION
- 12.2 HAMILTON REGIONAL LIVESTOCK EXCHANGE CONTRACT 1084-14 STAGE 1 CONTRACT 3 VARIATION REQUEST

This concludes the business of the meeting.