



**Southern Grampians**  
SHIRE COUNCIL

# Council Meeting Agenda

Ordinary Meeting  
8 May 2019

To be held at 5.30pm in the Council  
Chambers at 5 Market Place, Hamilton

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## 1 Membership

### **Councillors**

Cr Mary-Ann Brown – Mayor  
Cr Chris Sharples – Deputy Mayor  
Cr Cathy Armstrong  
Cr Albert Calvano  
Cr Colin Dunkley  
Cr Greg McAdam  
Cr Katrina Rainsford

### **Officers**

Mr Michael Tudball – Chief Executive Officer  
Ms Evelyn Arnold – Director Community and Corporate Services  
Mr Andrew Goodsell – Director Planning and Development  
Mr David Moloney – Director Shire Infrastructure  
Ms Karly Saunders – Governance Coordinator

## 2 Acknowledgement of Country

## 3 Prayer

## 4 Apologies

## 5 Confirmation of Minutes

### **RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on 10 April 2019 be confirmed as a correct record of business transacted.

That the Minutes of the Special Meeting of Council held on 24 April 2019 be confirmed as a correct record of business transacted.

## 6 Declaration of Interest

## 7 Questions on Notice

Questions from the public must be submitted prior to the commencement of Council Meetings.

All questions must be submitted through completion of the Public Question Time form, and be forwarded to the Chief Executive Officer at 111 Brown Street, Hamilton. All questions must be received by no later than 5pm on the Monday before the Ordinary Meeting of Council.

Questions must:

1. Not pre-empt debate on any matter listed on the agenda of the Ordinary Meeting at which the question is asked
2. Not refer to matters designated as confidential under the Local Government Act 1989.
3. Be clear and unambiguous and not contain argument on the subject.
4. Not be derogatory, defamatory or embarrassing to any Councillor, member of staff, ratepayer or member of the public, nor relate to a matter beyond the power of Council.

If the member of the public is in attendance at the Council Meeting the Mayor will read the question aloud and provide a response. If a question cannot be answered at the meeting, a written response will be prepared and forwarded to the person raising the question.

Residents do not need to attend the meeting for a question to be answered. If they do not attend the meeting a written response will be provided.

There are no Questions on Notice listed on tonight's agenda.

## 8 Public Deputations

Requests to make a Public Deputation to Council must be submitted prior to the commencement of the Council Meeting.

Anyone wishing to make a deputation to Council must complete the Request to Make a Deputation form and forward it to the Chief Executive Officer at 111 Brown Street, Hamilton by no later than 5pm on the Monday before the Ordinary Meeting of Council.

Speaking time is limited to 3 minutes per person. Organisations may be represented at the deputation to Council by not more than 4 representatives. The names of the representatives to attend must be advised in writing to the Chief Executive Officer and 1 of the representatives to attend must be nominated as the principal spokesperson for the deputation.

Deputations wishing to make a written submission to the Council must a copy either electronically or hard copy of the submission to the Chief Executive Officer prior to the Ordinary Council Meeting. One copy will be made available to the local media representative, if requested.

All members of the public addressing the Council must extend due courtesy and respect to the Council and the processes under which it operates. If a member of the public fails to do this the Chairperson can remove them from the Chambers. All members of the public must also comply with Council's Public Participation at Council Meetings policy in relation to meeting procedures and public participation at meetings.

There is one Public Deputation listed on tonight's agenda.

### 8.1 Howard Templeton – Coleraine & District Development Association

Street Trees and Powerlines in Retail Area of Coleraine.

<b>RECOMMENDATION</b>
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That Council receives the Deputation and Officers will provide a further report back to Council.

## 9 Records of Assemblies of Councillors

Written records of Assemblies of Councillors must be kept and include the names all Councillors and members of Council staff attending the meeting, the matters considered, any conflicts of interest declared and when the person/s with a conflict left and returned to the meeting.

Pursuant to section 80A (2) of the Act, these records must be, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that meeting.

Section 3 of the Local Government Act 1989 defines as Assembly of Councillors as:

1. A meeting of an advisory committee of the Council, if at least one Councillor is present; or
2. A planned or scheduled meeting of at least half of the Councillors and one member of Council staff;

which considers matters that are intended or likely to be:

- a) The subject of a decision of the Council; or
- b) Subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee.

As there are some meetings which may or may not be classed as an Assembly of Councillors depending on who is present and the topics that are discussed Southern Grampians Shire Council records these meetings as an Assembly of Councillors to ensure that transparency in relation to these meetings is publicised.

An Assembly of Councillors record was kept for:

- Hamilton Regional Livestock Exchange Advisory Committee Meeting, 18 March 2019
- Briefing Session, 10 April 2019
- Industry Visits, 10 April 2019
- Tarrington Community Engagement Meeting, 10 April 2019
- Audit and Risk Committee, 16 April 2019
- Briefing Session, 24 April 2019

This agenda was prepared on 1 May 2019. Any Assemblies of Councillors between that date and the date of tonight's Meeting will appear in the agenda for the next Ordinary Meeting of Council.

### RECOMMENDATION

That the record of the Assembly of Councillors be noted and incorporated in the Minutes of this Meeting.



Southern Grampians  
Shire Council

## ASSEMBLY OF COUNCILLORS

ASSEMBLY DETAILS	
<b>Title:</b>	Hamilton Livestock Exchange Advisory Committee Meeting
<b>Date:</b>	18 March 2019
<b>Location:</b>	Martin J. Hynes Auditorium
<b>Councillors in Attendance:</b>	Cr Greg McAdam Cr Chris Sharples, Deputy Mayor
<b>Council Staff in Attendance:</b>	David Moloney, Director Shire Services Rodney VanDeHoef, Team Leader Ventures Jonathan Chinomona, Project Engineer David Gough, Saleyards

The Assembly commenced at 4.00pm

MATTERS CONSIDERED		CONFLICTS OF INTEREST DECLARED
<b>1</b>	Canteen	Nil.
<b>2</b>	Future Directions Report	Nil.
<b>3</b>	Proposed Fees and Charges	Nil.

The Assembly concluded at 5.00pm

## ASSEMBLY OF COUNCILLORS



Southern Grampians  
Shire Council

ASSEMBLY DETAILS	
<b>Title:</b>	Council Briefing Session
<b>Date:</b>	10 April 2019
<b>Location:</b>	MJ Hynes Auditorium
<b>Councillors in Attendance:</b>	Cr Mary-Ann Brown, Mayor Cr Chris Sharples, Deputy Mayor Cr Cathy Armstrong Cr Albert Calvano Cr Colin Dunkley Cr Greg McAdam Cr Katrina Rainsford
<b>Council Staff in Attendance:</b>	Michael Tudball, Chief Executive Officer Evelyn Arnold, Director Community and Corporate Services David Moloney, Director Shire Infrastructure Andrew Goodsell, Director Planning and Development Belinda Johnson, Manager Finance StJohn Lees, Manager Projects

The Assembly commenced at 10:30am

MATTERS CONSIDERED		CONFLICTS OF INTEREST DECLARED
1	Asset Management	Nil
2	Grampians Tourism	Nil
3	Service Review Calendar	Nil
4	NLP2 Regional Land Partnerships	Nil
5	Consider Budget Calculations	Nil
6	Cox Street Works Detour	Nil



7	Industrial Land Design	Nil
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The Assembly concluded at 3:00pm

## ASSEMBLY OF COUNCILLORS



Southern Grampians  
Shire Council

ASSEMBLY DETAILS	
<b>Title:</b>	Industry Visits
<b>Date:</b>	10 April 2019
<b>Location:</b>	Various - Tarrington
<b>Councillors in Attendance:</b>	Cr Mary-Ann Brown, Mayor Cr Chris Sharples, Deputy Mayor Cr Cathy Armstrong Cr Albert Calvano Cr Colin Dunkley Cr Greg McAdam Cr Katrina Rainsford
<b>Council Staff in Attendance:</b>	Michael Tudball, Chief Executive Officer Evelyn Arnold, Director Community and Corporate Services David Moloney, Director Shire Infrastructure Andrew Goodsell, Director Planning and Development Belinda Johnson, Manager Finance StJohn Lees, Manager Projects

The Assembly commenced at 3:00pm

MATTERS CONSIDERED		CONFLICTS OF INTEREST DECLARED
<b>1</b>	Pierrepoint Wineries	Nil
<b>2</b>	Groomed Lodge	Nil
<b>3</b>	Tarrington Wellbeing Centre	Nil

The Assembly concluded at 5:00pm

# ASSEMBLY OF COUNCILLORS



Southern Grampians  
Shire Council

ASSEMBLY DETAILS	
<b>Title:</b>	Tarrington Community Engagement Session
<b>Date:</b>	10 April 2019
<b>Location:</b>	Tarrington School Hall
<b>Councillors in Attendance:</b>	Cr Mary-Ann Brown, Mayor Cr Chris Sharples, Deputy Mayor Cr Katrina Rainsford Cr Greg McAdam Cr Colin Dunkley Cr Cathy Armstrong Cr Albert Calvano
<b>Council Staff in Attendance:</b>	Michael Tudball, Chief Executive Officer Evelyn Arnold, Director Community & Corporate Services David Moloney, Director Shire Infrastructure Andrew Goodsell, Director Planning & Development Melanie Russell, Community Engagement Coordinator Karly Saunders, Governance Coordinator Darren Barber, Manager Organisation Development

The Assembly commenced at 7.00pm

MATTERS CONSIDERED		CONFLICTS OF INTEREST DECLARED
<b>1</b>	Annual Township Maintenance Plan	None declared.
<b>2</b>	Community Park Maintenance	None declared.
<b>3</b>	Development of a Community Facility	None declared.
<b>4</b>	Upgrade of Interpretive Historic Plaques	None declared.
<b>5</b>	Fire Dam Safety	None declared.
<b>6</b>	Sealed Walking Paths Around Triangle	None declared.

7	WIFI Update	None declared.
8	Speed of Vehicles Walkenhorst Road	None declared.

The Assembly concluded at 8.30pm

## ASSEMBLY OF COUNCILLORS



Southern Grampians  
Shire Council

ASSEMBLY DETAILS	
<b>Title:</b>	Audit & Risk Committee Meeting
<b>Date:</b>	16 April 2019
<b>Location:</b>	Martin J Hynes Auditorium
<b>Councillors in Attendance:</b>	Mayor Mary-Ann Brown Cr Colin Dunkley Cr Albert Calvano – left meeting 2.50pm
<b>Council Staff in Attendance:</b>	Michael Tudball, Chief Executive Officer Evelyn Arnold, Director Community & Corporate Support Belinda Johnson, Manager Finance Darren Barber, Manager Organisational Development Lachy Patterson – Manager Community Relations Nadine Rhook – EA to Director Community & Corporate Services

The Assembly commenced at 2.00pm

MATTERS CONSIDERED		CONFLICTS OF INTEREST DECLARED
1	Welcome	Nil
2	Apologies	Nil
3	Conflict of Interest	Nil
4	Confirmation of Minutes	Nil
5	Committee in Camera	Nil
6	Progress Report of Current Actions (Interplan)	Nil
7	Internal Audit Progress – Overall	Nil
8	Internal Audit Progress – Draft Scopes <ul style="list-style-type: none"> <li>Infrastructure Asset Management &amp;</li> </ul>	Nil

	Road Maintenance/Inspections • Building Maintenance	
<b>9</b>	Internal Audit – Customer Service & Complaints Management – Final Report	Nil
<b>10</b>	Progress Report of Current Actions (Interplan) – Business Continuity Plan	Nil
<b>11</b>	Progress Report of Current Actions (Interplan) – Contract Management	Nil
<b>12</b>	Summary Table of Outstanding Matters	Nil
<b>13</b>	Procurement Compliance	Nil
<b>14</b>	Flood Recovery	Nil
<b>15</b>	Financial Report – Standard Statements	Nil
<b>16</b>	Reports Released by Other Government Agencies	Nil
<b>17</b>	Financial Statements – Flood Works	Nil
<b>18</b>	Implementation of Local Government Act	Nil
<b>19</b>	Excess Annual Leave Balances	Nil
<b>20</b>	OHS Report	Nil
<b>21</b>	Review Draft Budget Documents	Nil
<b>22</b>	Review Due Diligence	Nil
<b>23</b>	Appointment of ARC External Member	Nil
<b>24</b>	Councillors Expenses Policy	Nil
<b>25</b>	Fraud Items	Nil
<b>26</b>	Next Meeting	Nil

The Assembly concluded at 4.09pm

# ASSEMBLY OF COUNCILLORS



Southern Grampians  
Shire Council

ASSEMBLY DETAILS	
<b>Title:</b>	Council Briefing Session
<b>Date:</b>	24 April 2019
<b>Location:</b>	MJ Hynes Auditorium
<b>Councillors in Attendance:</b>	Cr Mary-Ann Brown, Mayor Cr Chris Sharples, Deputy Mayor Cr Cathy Armstrong Cr Colin Dunkley Cr Greg McAdam Cr Katrina Rainsford
<b>Council Staff in Attendance:</b>	Michael Tudball, Chief Executive Officer Evelyn Arnold, Director Community and Corporate Services David Moloney, Director Shire Infrastructure Andrew Goodsell, Director Planning and Development Belinda Johnson, Manager Finance Susannah Milne, Manager Community and Leisure Services

The Assembly commenced at 10:00am

MATTERS CONSIDERED		CONFLICTS OF INTEREST DECLARED
<b>1</b>	Hamilton Art Gallery Scoping Study	Nil
<b>2</b>	GWM Water	Nil
<b>3</b>	Revaluation of Rateable Properties	Nil
<b>4</b>	Melville Oval Netball Court Levels and Resurfacing – Tender Update	Nil
<b>5</b>	Quarterly Annual Report	Nil
<b>6</b>	CBD Trees – Blue Gum Petition	Nil
<b>7</b>	Tender Hamilton Transfer Station	Nil

<b>8</b>	Hamilton Botanic Gardens – Malcolm Fraser Bust	Nil
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The Assembly concluded at 5:00pm



## 10 Management Reports

### 10.1 Annual Plan Quarterly Report

**Directorate:** Evelyn Arnold, Director Community and Corporate Services  
**Author:** Karly Saunders, Governance Coordinator  
**Attachments:** 1. Action and Task Progress Report

#### Executive Summary

The Action and Task Progress Report for the period 1 January 2019 to 31 March 2019 has been prepared to provide information regarding the performance of the organisation against the Annual Plan.

#### Discussion

The Annual Plan is developed each year to assist in the delivery of the Council Plan objectives and to demonstrate to the community the key projects to be delivered that year. The Annual Plan sets out the specific actions and includes a detailed list of Council's activities and initiatives for the upcoming financial year. These initiatives are projects that are undertaken over and above normal service delivery and are intended to attain important outcomes for Council and the community.

Reports on the progress of the Annual Plan are reported to Council quarterly. This allows Council to receive timely, relevant and measurable information about how the organisation is performing. This in turn allows Council an opportunity to raise concerns about performance in a timely manner. The Annual Plan reporting will also help formulate the Annual Report and support the reporting against the Council Plan each year.

There are currently 88 actions from the Annual Plan and Council Plan. Of these 88 actions:

- 76 actions (86%) are on track - at least 90% of the target achieved;
- 6 actions (7%) require monitoring –between 70% and 90% of the target achieved;
- 6 actions (7%) are off track – less than 70% of target achieved; and
- 0 actions (0%) have no target set

Details about the specific performance of the Annual Plan actions is detailed in the attached Action and Task Progress Report.

#### Legislation, Council Plan and Policy Impacts

Council is required to adopt a Council Plan in accordance with section 125 of the Local Government Act 1989. This Plan is supported by the development of an Annual Plan which details the actions that will be undertaken to achieve the strategic objectives in the Council Plan.

Reporting on the Annual Plan is to be presented to Council quarterly so that Council can regularly monitor the performance of the organisation.

#### Disclosure of Interests

All Council Officers involved in the development and advice provided in this Report affirm that no direct or indirect interests need to be declared in relation to any matters in this Report.

**RECOMMENDATION**

That the Action and Task Progress Report for 1 January 2019 to 31 March 2019 be received.

## 10.2 Audit and Risk Committee - Minutes

**Directorate:** Evelyn Arnold, Director Community and Corporate Services  
**Author:** Evelyn Arnold, Director Community & Corporate Services  
**Attachments:** 2. Minutes – 16 April 2019

### Executive Summary

The Minutes from the April meeting as endorsed by the Audit and Risk Committee (ARC) are presented to Council for adoption.

### Discussion

The Audit and Risk Committee (ARC), as an Advisory Committee of Council, fulfils both a statutory and consultative function. It provides feedback, advice and direction to Council. The intention is not to focus on financial risk which is adequately addressed by the external auditors, but rather to review internal processes in line with the culture of continuous improvement.

### Legislation, Council Plan and Policy Impacts

The Local Government Act 1989 section 139.

### Disclosure of Interests

All Council Officers involved in the development and advice provided in this Report affirm that no direct or indirect interests need to be declared in relation to any matters in this Report.

### RECOMMENDATION

That the Minutes for the Audit and Risk Committee meeting held on 16 April 2019 be noted.

## 10.3 Request to Adopt the Recreation and Leisure Strategic Plan and Lake Hamilton and Pedrina Park Masterplans

**Directorate:** Evelyn Arnold, Director Community and Corporate Services  
**Author:** Susannah Milne, Manager Community & Leisure Services  
**Attachments:** 3. SGSC Recreation and Leisure Strategic Plan Submissions  
4. Volume One: The Strategic Plan & Recommendations- report  
5. Volume Three: Masterplans – Lake Hamilton and Pedrina Park

### Executive Summary

The purpose of this report is to seek Council resolution to adopt the Recreation and Leisure Strategic Plan and Master Plans for Lake Hamilton and Pedrina Park.

The Southern Grampians Shire Council (SGSC) has developed a 10 year Recreation and Leisure Strategic Plan to guide community and Council in the planning, development, provision and promotion of sport, recreation and leisure facilities, programs and services. The plan directly aligns with the current and future Southern Grampians Health and Wellbeing Plans.

The focus and the direction of these plans is that the strategies and recommendations are founded on evidence based research and extensive consultation with the Southern Grampians community and key stakeholders. The approach has identified what we do well, the issues and gaps in existing facilities, programs and services and has guided the development of the strategic framework.

The draft Recreation and Leisure Strategic Plan including Master Plans for Lake Hamilton and Pedrina Park were placed on public exhibition for a period of 6 weeks. The community responded with 28 written submissions of which 13 individuals and groups spoke to Council on their submission. The submissions were reviewed by the Project Control Group (PCG) and provided technical guidance to Council with respect to the points raised.

In response to this process amendments have been made to reflect the submissions where a positive contribution to the Strategy and Masterplans could be made that will assist the Council and Community increase activity and participation in physical activity to improve health and wellbeing over the life of the plan.

### Discussion

#### Background

SGSC engaged Otium Planning Group to develop a Recreation and Leisure Strategic Plan which would guide the Council and the Community in the provision and development of recreation and leisure facilities and services for the next 10 years. The brief was to develop a strategic plan that directly aligns with the current and future Southern Grampians Health and Wellbeing Plans.

Council asked that the strategy:

1. Be developed on the social determinants of health and the causal factors that influence the determinants.
2. Use comprehensive evidence to guide strategic direction.
3. Be closely aligned with Council planning process.
4. Leverage off stakeholder engagement and key partnerships.

5. Move from capital development to a more holistic capital approach.
6. Have a greater understanding of the return on investment into recreation and leisure services and supporting infrastructure.

The strategy that was prepared contains:

- Preliminary and background review – a literature review of past and current relevant documents, demographic and trend analysis.
- Facility inventory and audits – identification of current facilities and their current fit-for-purpose standard.
- Market research and consultation – community and stakeholder engagement.
- Sustainable Infrastructure Plan – identification of required works and further investigation priorities.
- Master Plans Pedrina Park and Lake Hamilton
- Programs and services strategies to help activate and improve the health and wellbeing of our community.

The methodology used to prepare the strategy has been comprehensive and thorough, with an extensive review of existing recreation and leisure information, data and reports as well as the analysis of Southern Grampians demographic profile and current trend analysis. Southern Grampians Community population is decreasing and our residents are becoming older indicating that as an organisation and community we need to start focusing on age friendly recreation activities. It also found that recreation and leisure trends are changing with people seeking flexibility in the time they recreate with work structures and working hours impacting, with unstructured activity ranking highly as how our residents choose to exercise.

Community and stakeholder consultation has also been extensive and has informed the content of the final documents. It has involved a series of engagement workshops with sporting and community groups, staff and industry representatives, youth, health care professionals and elected representatives. Sporting, Community Groups, Schools and individuals were also given the opportunity to contribute through online/paper based surveys. The volume of surveys received and the quality of data provided has assisted in identifying the Community's concerns, issues, priorities and wishes. Finally key stakeholders such as government agencies, peak sporting bodies and other neighbouring Councils were interviewed for feedback and issues.

The consultation and engagement revealed some common themes:

- Priority facilities used within the community are HILAC, Lake Hamilton, Pedrina Park and Melville Oval.
- 55% of venues condition standard are rated as needing improvement.
- Facilities do not meet competition standard.
- Concerns regarding clubs capacity now and into the future.
- Female friendly facilities.
- Governance and resources.
- The top five activities identified by individuals as their preferred activity were passive and unstructured recreation, with organised sports being ranked lower.

Facility audits revealed that across the municipality there are 76 sports and recreation facilities which are used for 135 differing sporting opportunities by 84 clubs. Ownership and management of those facility are a mix of DELWP, Council and Committee of Management. The standard of those facilities is varied but indicate there is significant investment required

to bring all facilities to standard. Given that many facilities are State owned the careful consideration of investment of community funds is of great importance going forward.

Public Exhibition Process

The draft Recreation and Leisure Strategic Plan including Master Plans for Lake Hamilton and Pedrina Park were placed on public exhibition to the community to review the content and ensure that the process has captured all points of Community engagement. The community responded with 28 written submissions of which 13 individuals and groups spoke to Council on their submission. The submissions were reviewed by the Project Control Group (PCG) and provided technical guidance to Council with respect to the points raised. The submissions have been de-identified and provided as an attachment to this report for reference.

The key themes that arose during the submission process were:

<b>Theme</b>	<b>Description</b>	<b>Officer Response</b>
Shelter for current spectators at Pedrina Park for Soccer and Hockey	The proposed pavilion design and location need to provide shelter and viewing of hockey, netball, AFL, Cricket and Soccer. Submitters felt that the current locations and design layout did not support this objective.	Pedrina Park Masterplan has been amended, the foot print for the Ansett Pavilion upgrade has been increased to allow for proximity to the Hockey pitch to allow sheltered viewing.
Amenities for current players and spectators at Pedrina Park.	The quality and number of the amenities at Pedrina Park are poor and lacking to meet the current usage levels.	No change is required as the Pedrina Park Masterplan has accounted for the provision of amenities for all current and potential new users of the space.
Additional path at Lake Hamilton for parkrun participants.	parkrun activity is growing in participation, the temporary solution of doubling back to ensure runners are meeting the required distance length is becoming problematic and unsafe	The Lake Hamilton Masterplan has been altered to include an additional 400m of path.
Safety and quality of playing infrastructure at Pedrina Park.	The playing surfaces on the ovals and soccer pitch are problematic due to drainage, irrigation and surface finishes.	The current Pedrina Park Masterplan and Strategy notes this and has actions within the plan to address concerns.
Investment and facility maintenance at Coleraine.	Submissions requested that Coleraine be recognised as a regional facility, investment be made in constructing clubrooms for cricket, hockey and tennis and a number of operational maintenance requirements.	Coleraine sports reserve facility does not meet the regional status under the Facility Hierarchy adopted. (Based on current industry and associated guidelines). Participation and demographics do not support request to build individual clubrooms for sports.

<b>Theme</b>	<b>Description</b>	<b>Officer Response</b>
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General maintenance at Lake Hamilton.	Maintenance of path, cutting of grass on lake edge and removal of trip hazards	No change to Strategy or Masterplan – address through operational budget and service level planning.
Need for a dog park.	Supported the proposed dog park at Lake Hamilton	Noted – no change required to the Masterplan or Strategy.
Opportunities for synthetic running track and fields.	To include a synthetic running track would be beneficial for community and attracting events.  Opportunities to and benefits of synthetic oval field.	Current participation levels do not support a synthetic running track, however if evidence changes can be investigated at a later time.  Council supportive of investing in synthetic where it has the greatest benefit to community and users – can be done under current strategy without need to change documentation should need be identified and funds allocated.
Location of a social area at Lake Hamilton Aquatics Facility.	Proposed location of social area at the facility was directly in the path of boats and equipment from storage to the lake.	Lake Hamilton Masterplan has been amended.
Need to invest in pathways, walking tracks passive recreation spaces and development of cycling/active transport strategy.	Walking and running one of the most popular ways residents choose to participate in fitness and recreation. Infrastructure and facilities need to support this.	No change required to Strategy – action is develop a strategy that supports walking/running/ cycling through connecting and documenting paths and linkages, as well as guide future investment.
Need for additional synthetic hockey pitch	Number of submissions highlight need for second hockey pitch.	A second multi use pitch at Pedrina Park has been identified at PP3.  Currently there is a second synthetic pitch at Hamilton and Alexander College that could be utilised through a formal usage agreement with the Glenelg Hockey Association.  Hockey Victoria Strategic documentation has not identified the need for an additional synthetic pitch in Hamilton

Conclusion

Through the public exhibition process and based on the submissions and additional information collated from peak sporting association guidelines, amendments have been made to reflect the submissions where a positive contribution can be made to the Strategy and Masterplans which will assist the Council and Community to improve health and wellbeing over the life of the plan.

A summary of the amendments made to the Strategy and Masterplans are:

Pedrina Park Master Plan	Foot print of the Ansett Pavilion has been increased to better support sheltered viewing to the hockey pitch.
	Trees surrounding hockey pitch have been removed.
	Location of athletics jumps have been changed to allow for the new proposed pavilion to be future developed for new users and consolidation of existing buildings. Vehicle access to this pavilion will also be incorporated within the detailed design.
	Public accessible toilets will be included within all new pavilion designs.
	A walking track will be incorporated around Pedrina Park to provide safe accessible connections and allow passive use.
	Allowance has been made for two additional netball courts if the demand, participation and population supports the need for 8 courts.
Lake Hamilton Masterplan	Extensions to the walking track to enable Hamilton parkrun has a 5km path.
	Relocation of the social area at Lake Hamilton Aquatic Pavilion (rowing area)
Recreation and Leisure Strategic Plan – Volume 1	Minor amendment regarding formatting.
	Inclusion of Konongwootong Reservoir as a recreational location.

The Strategic Plan and Masterplans are now complete and ready for adoption by Council.

By adopting the Strategic Plan and Master plans Council and the Southern Grampians Shire acknowledge that to achieve its vision *to have a healthy and vibrant community* that is growing, safe, diverse and inclusive that it must lead and ensure a large community effort and partnership to create opportunities for people and our community to be active, engaged and participating in an active lifestyle that improves their health.

### Financial and Resource Implications

In adopting this Strategic Plan there will be resource implications for Council and the Community, the strategy identifies gaps and priorities over a 10 year period, which will be subject to the annual budget process.

The Strategic Plan and Master Plans, through participation, demographics and consultation has identified the gaps and priority of where investment and development should occur in recreation and development and will help guide investment and funding applications over the life of the strategy.

In the proposed 2019/2020 budget allocations have been made for the Implementation Lake Hamilton Masterplan priorities - \$125,000, Pavilion Development for Hockey \$100,000 and \$500,000 for other identified short term priorities



## Legislation, Council Plan and Policy Impacts

The Local Government Act 1989, states that the objective of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions.

Council Plan 2017- 2021

Council's vision is that '*Southern Grampians Shire will be recognised as a well-connected dynamic Regional Centre, supporting a vibrant, healthy and inclusive community*'

### 1.1 An empowered and resilient community

1.1.1 Communicate effectively with our community to promote understanding of Council's role and responsibility and ensure communities are well informed of Council's activities, projects and decisions.

### 1.2 A healthy and vibrant community.

1.2.1 Provide appropriate, accessible and equitable Council services, facilities and activities.

1.2.2 Support and encourage participation in quality arts and cultural, education, leisure, recreation and sporting opportunities.

1.2.4 Provide, promote and support appropriate and accessible services, facilities and activities for young people.

Southern Grampians Shire Council Health and Wellbeing Plan 2017-2021.

## Risk Management

The Strategic Plan, Masterplans and recommendations including facility audits has identified areas where Council, the Shire, Community and key partners will need to take action to remove risks associated with deterioration of facilities and their components.

Staff will work closely with Community and Council to prioritise works to reduce risk.

## Environmental and Sustainability Considerations

Any capital projects and initiatives that arise from the strategy will be required to consider environmental and sustainability principals in their design, construct or implementation and will be done so on a case by case basis.

## Community Consultation and Communication

An extensive engagement process has be conducted as a part of the preparation of the Strategic Plan and Masterplans and was designed around Council's Community Development – Community Engagement Policy.

Consultation consisted of:-

- Surveys and Submissions
- Youth Cafés

- Drop In Sessions
- Key Stakeholder Consultations.
- User group meetings.

The findings and evaluation of this consultation has been summarised in Volume 2: Research and Consultation and have been incorporated within Volume 1: The Strategic Plan and Recommendations – report.

As a part of the public exhibition process Volume 1- The Strategic Plan and Recommendations and Volume 3 – Master Plans – Lake Hamilton and Pedrina Park was made available for display for a period of 6 weeks. As a result of this process 28 submissions were received and 13 verbal submissions were made to Councillors. Participants who were involved in this process will be contacted formally once the strategic documents have been adopted.

Further to this engagement process Councillors have participated in two workshops relating to the Pedrina Park Masterplan to further consider submissions and further information on peak sporting association guidelines and regional opportunities. Through this process it was identified that participation in soccer is likely to increase with the demand for a locally based regional facility to support that growth. It also noted that participation in netball was high and whilst the evidence and Great South Coast Regional AFL, Cricket and Netball Strategy does not identify Hamilton as a regional location for netball there is potential for additional courts to be added if demand requires. In addition an information session was held on Monday 29<sup>th</sup> April for the current user groups of Pedrina Park.

It should be noted the Strategic Plan has been prepared on consultation and evidence based approach and as such the document is provided for information purposes and to ensure factual content.

### **Disclosure of Interests**

All Council Officers involved in the development and advice provided in this Report affirm that no direct or indirect interests need to be declared in relation to any matters in this Report.

## **RECOMMENDATION**

That Council:

1. Adopt the Recreation and Leisure Strategic Plan, Volume One: The Strategic Plan & Recommendations.
2. Adopt the Lake Hamilton Masterplan as detailed in the Recreation and Leisure Strategic Plan, Volume 3
3. Adopt the Pedrina Park Masterplan as detailed in the Recreation and Leisure Strategic Plan, Volume 3
4. The Pedrina Park Working Group be discontinued and the participants provided with a copy of the Pedrina Park Master Plan.

## 10.4 Recognition of former Prime Minister Malcolm Fraser with a Bust in the Botanic Gardens

**Directorate:** David Moloney, Director Shire Infrastructure  
**Author:** David Moloney, Director Shire Infrastructure  
**Attachments:** 6. Memorandum of Understanding – Friends of the Botanic Gardens 2018-2021

### Executive Summary

At its Meeting on 18 March 2019 Council received a Deputation from the Friends of the Hamilton Botanic Gardens group in regards to a Council resolution at its 14 November 2018 meeting to locate a Bust of Malcolm Fraser in the Botanic Gardens.

The decision made at the November meeting was in response to a deputation made at its Meeting on 12 September 2018 Council from Rex Beveridge and the Hon Roger Hallam about the recognition of Malcolm Fraser within the Shire.

The previous Deputation requested that a life-size bronze bust, positioned on a Grampians sandstone plinth, with a bronze plaque recording Malcolm Fraser's political service be installed in the Hamilton Botanical Gardens.

This report details the history behind the Bust and responds to the deputation made by the Friends of the Hamilton Botanic Gardens.

### Discussion

The Deputation to Council on 12 September 2018 requested that recognition of Malcolm Fraser be developed within the Shire.

The Deputation highlighted Malcolm Fraser's service to the community, and Australia, and submitted that it would not only be deserved, but appropriate, that community recognition be demonstrated.

The Deputation suggested that an appropriate way to recognise Malcolm Fraser's service would be by installing a life-size bronze bust, positioned on a Grampians sandstone plinth, with a bronze plaque recording Malcolm Fraser's political service in the Hamilton Botanical Gardens. Whilst several other locations were discussed the Hamilton Botanical Gardens seemed to be the most appropriate location for the bust. Mrs Fraser had been contacted and is supportive of this location.

At the 14 November 2018 Ordinary Meeting of Council a report was presented and Council resolved that:

1. That Council support the recognition of Malcolm Fraser by putting up a life-size bronze bust, positioned on a Grampians sandstone plinth, with a bronze plaque recording Malcolm Fraser's service record in the Shire.
2. That Council contribute to the project by contributing \$5,000 to the cost of the sandstone plinth and through in-kind.
3. That the life-size bronze bust of Malcolm Fraser be placed in the Hamilton Botanical Gardens with exact location subject to targeted consultation.

On 14 February 2019 a meeting was held with the Friends of the Hamilton Botanic Gardens and members of the previous deputation to discuss the Council decision and undertake targeted consultation.

The deputation references Hamilton Botanic Gardens Master Plan Vol 2. This states that through the consultation process the following elements emerged as the key issues to be addressed by the Master Plan:

*“there was a need to rationalise the number of monuments within the Gardens, acknowledging that some are large and intrusive (both visually and from a heritage perspective)”*

Section 3.5 Commemorative Features and Monuments, Hamilton Botanic Gardens Master Plan Vol 1 deals with the commemorative features and monuments. This section states that:

*“Current Practice is to recommend that no memorials be added to the public gardens, except in very specific circumstances.”*

There is no indication as to what the specific circumstances are but the Master Plan does mention the need to consider that the monument does not detract from the Gardens. This statement indicates that the Hamilton Botanic Gardens Master Plan while not generally supportive of additional monuments it doesn't preclude the bust being placed in the Gardens.

The Hamilton Botanic Gardens is a heritage listed asset and as such requires a permit from Heritage Victoria. Heritage Victoria will look at the relevant legislation and are aware of the master plan in place.

The deputation also mentioned a Memorandum of Understanding (MOU) with SGSC. It stated:

*“The Friends of Hamilton Botanic Gardens have a Memorandum of Understanding with SGSC signed on 19th June, 2018 for three years. The points relevant to this matter are –*

*“Recognise the Friends as an advisory body on matters pertaining to the development of the Gardens”.*

*“Utilise the Friends as a reference body on matters pertaining to development of the Gardens”.*

As with any reference and/or advisory body, it is up to Council how they use these entities. In accordance with the principal of the MOU, Council resolved to undertake targeted consultation over the location of the bust. This recognises the friends as an advisory and reference body to the Council.

It is recommended that subject to a permit from Heritage Victoria the life-size bronze bust of Malcolm Fraser be placed in the Hamilton Botanical Gardens in accordance with Councils November 2018 resolution.

### **Financial and Resource Implications**

There will be some costs to Council if this project is to go ahead. There will be in kind contribution of the staff costs to support the community with the planning and consultation in relation to the project. There is also a contribution of \$5,000 by Council towards the cost of the plinth.

**Legislation, Council Plan and Policy Impacts**

Local Government Act, 1989

Heritage Act, 1995

Planning and Environment Act, 1987

Council Plan Theme 1 – Support our Community

Hamilton Botanic Gardens Master Plan Vol 1 & 2 (2015)

**Risk Management**

Planning will need to be done to ensure that the bust is situated in a location where it will be secure and less likely to be damaged or vandalised.

**Environmental and Sustainability Considerations**

Consideration will need to be given to the location of the bust in the Hamilton Botanical Gardens. The location will need to be somewhere that does not impact upon the current aesthetics and amenity of the Gardens.

**Community Consultation and Communication**

No consultation was undertaken in regards to this report.

**Disclosure of Interests**

All Council Officers involved in the development and advice provided in this Report affirm that no direct or indirect interests need to be declared in relation to any matters in this Report.

**RECOMMENDATION**

That Council note the report.

## 10.5 CBD Tree Management Plan – Removal of Blue Gum

**Directorate:** David Moloney, Director Shire Infrastructure  
**Author:** David Moloney, Director Shire Infrastructure  
**Attachments:** 7. CBD Street Tree Remedial Action Plan

### Executive Summary

At the March 2019 Ordinary Meeting of Council a petition was received in regards to the removal of a Blue Gum tree on the corner of Lonsdale and Thompson Streets. The petition was received at this meeting and was referred to Council Officers for a report to be presented back to Council.

This report follows the process Council went through to determine the removal of the blue gum. This included:

1. Homewood Consulting Pty Ltd (Homewood) CBD tree assessment report (July 2017)
2. Council Decision (March 2018)
3. Undertake Community Information Session (live streamed on Facebook in April 2018)
4. Hamilton CBD Remedial Street Tree Action Plan (June 2018)

The Hamilton CBD Remedial Street Tree Action Plan (RAP) and the Homewood report, considered all options to manage the Blue Gum including the balance between aesthetics, public safety, tree condition and long term management of tree.

Council undertook a community information session which highlighted the challenges, benefits, age and condition of the tree and the risk associated with the Blue Gum.

It is recommended that Council remove the Blue Gum in accordance with the Hamilton CBD Street Tree Remedial Action Plan (June 2018).

### Discussion

At the March 2019 Ordinary Meeting of Council a petition was received in regards to the removal of a Blue Gum tree on the corner of Lonsdale and Thompson Streets.

*The petition requests that “..on behalf of the people of Hamilton and surrounds who have signed the attached petition asking Council, while undertaking steps such as cabling and pruning to address safety concerns, not to remove this significant old tree and to explore and implement alternative approaches to protect it.”*

*It also states that “The arborist assessed the tree as being in fair health and the report identified two treatment options for the blue gum, cabling & pruning or removal. Council may have opted for removal without full knowledge and consideration of the significance of the tree and its importance to Hamilton’s people.”*

The petition also refers the significance of the Blue Gum and the history behind its existence and reasoning for being planted. The petition cited a Hamilton Spectator Article from 15 July 1880, when and where the Blue Gum was planted and the representation of the tree in regards to public health and the medicinal properties of the tree.

The petition also references a 1991 City of Hamilton Conservation study which states:

*“The Eurabbie (a form of the Tasmanian Blue Gum) was much promoted in the nineteenth century as a street tree. The specimen here is the only one left of a row once planted along Lonsdale Street. Although this tree has been pollarded several times it still appears impressive in size and form.”*

*“This tree shows impressive size and form and is historic in being the last of an avenue of blue gums which were widely promoted in Victoria by Ferdinand von Mueller.”*

Council has undertaken the following steps in determining the removal of the blue gum.

1. Homewood Consulting Pty Ltd (Homewood) CBD tree assessment report (July 2017)
2. Council Decision (March 2018)
3. Undertake Community Information Session (live streamed on Facebook in April 2018)
4. Hamilton CBD Remedial Street Tree Action Plan (June 2018)

The Homewood, undertake an inspection and development of management options for the CDB trees. The report indicated there were two options for the Blue Gum. Both options were presented in the Hamilton CBD Street Tree Remedial Action Plan (RAP).

At the Community Information session in April 2018, Homewood acknowledge that the Blue Gum was a significant tree but like all living things they do have a finite life span. Homewood also sited significant structural problems with the trunk of the tree and should the cabling option be undertaken then the look of the tree would significantly change.

The Homewood report highlighted the benefits of trees in the CBD. These were:

1. Amenity
2. Aesthetics

The report also highlighted some issues being created by the trees including public safety and managing these conflicts was a key outcome of the report balancing the need for the benefits of an attractive CBD with the conflicts and issues created by the trees.

Based on the report and the recommendations made within the report, in keeping with maintaining the amenity and aesthetics of the CBD while managing the risk to the public and infrastructure.

Council resolved at the March 2018 Ordinary Meeting of Council to:

- Maintain the existing trees in the CBD
- Remove of the trees that are in poor health and develop a remedial action plan for the problematic trees
- Reduction in canopy through trimming of trees in Gray Street

The RAP was developed in June 2018. The RAP highlighted both options for management of the Blue Gum as considered in the Homewood report. Due to the significance of the Blue Gum the RAP included a discussion solely in regards to the Blue Gums management. With an action to remove the Blue Gum. This considers the long term cost implication to Council and risk associated with the tree.

The RAP action in regards to the Blue Gum is a follows:

*“Under this remedial plan it is proposed to undertake the recommended urgent works with the removal of the blue gum and propagate a replacement tree from the existing trees seed.”*

The RAP also balance the needs of public safety vs amenity by stating the following:

*“The removal of the tree (Blue Gum) would alleviate the risk of the tree to public safety but remove the amenity aspect of the tree. An option suggested was to collect seed from the tree and propagate the seed for a replacement planting”*

### **Financial and Resource Implications**

The RAP indicated that approximately \$10,000 be allocated to the removal of the blue Gum. Should cabling or other works be required then staff would need to estimate the cost required. It is expected that the cost for cabling would be significantly higher than that of removal of the Blue Gum.

### **Legislation, Council Plan and Policy Impacts**

This report is in keeping with Councils obligations under the Local Government Act (1989).

It is also in accordance with the Council Plan and in part 4.2 Balance Environmental Protection with Council support for Growth.

This report is also in accordance Risk Management and Asset Management Policies.

### **Risk Management**

The key benefits to this report are:

- Manages the balance between the existing aesthetics and amenity of the Hamilton CBD and the risks associated with public safety
- Provides a managed approach to the future maintenance of the trees
- Reduce the risk to the community through the removal of trees that are deemed to be at risk to the community

The blue Gum is located on a busy intersection with high traffic and pedestrian use. This increases the risk of an incident occurring should the tree fail.

### **Environmental and Sustainability Considerations**

This report has expert advice around the environmental considerations for the future management of the trees and in particular the health of the trees.

### **Community Consultation and Communication**

A community information session was held in order to advise the community of the proposed management of the CBD and seek feedback. The consultant and Council staff were consulted in order to address the technical and management aspects of the plan.

### **Disclosure of Interests**

All Council Officers involved in the development and advice provided in this Report affirm that no direct or indirect interests need to be declared in relation to any matters in this Report.

## **RECOMMENDATION**

That Council note this report.



## 10.6 11-19 Hamilton Regional Livestock Exchange Cattle Yard Roof

Southern Grampians Shire Council does not make any Council Reports in relation to Tenders public before the Council Meeting. This is to ensure the integrity of the procurement process and limit the potential for any parties to try and influence Council's decision making process based on the recommendations from Council staff. The Report has been distributed to Councillors. The Report will be available to the public in the Council Meeting Minutes.

## 11 Notices of Motion

### 11.1 Notice of Motion #3/19

Cr Calvano

I hereby give notice of my intention to move the following motion at the Ordinary Council Meeting to be held on 8 May 2019

#### MOTION

1. That the Council officers prepare a report for Hamilton to have a 24/48 hour rest area for self-contained recreational vehicles.
2. On the processes on how Hamilton can become RV accredited with the Campervan Motorhome Club of Australia (CMA).
3. On suitable locations to have public dump points in Hamilton, Cavendish and Coleraine.
4. To explore funding for the construction of dump points.

Proposed areas/locations to be considered for stopovers/dump point but not limited to:

- East end of Lake Hamilton. (Mill Road)
- The area where the all abilities playground exists.
- The ramp side of Lake Hamilton.
- Liaise with the Hamilton P&A Society, if the showgrounds are available for RV vehicles. (a reasonable charge is applied and all takings, maintenance, bookings etc. would be the responsibility of the P&A Society)
- Lake Hamilton parking area, near Ansett Museum. This area has the potential to be, expanded and provide RV's with a stopover and dump point.
- Heading towards Portland (Portland Road) before crossing the Grange Burn, the area on the left side of Portland Road near the Grange Burn.
- Heading towards Portland (Portland road) over the grange burn bridge, approx 200metres, there is a large area on the right of Portland Road.

#### Background

If a location is recommended in the report for a stopover and dump points it would satisfy a growing demand in the recreational industry.

The new generation of RVers are seeking freedom of choice along with new discoveries they can make along the way, as they tour this huge continent, keeping in mind that protecting the freedom of a free stop over needs to be done in a responsible manner:... that is... in the interest of all concerned.

To have a designated stop over and a dump point in Hamilton, a dump point in Cavendish and Coleraine could only be an economic stimulus to stakeholders that may profit from the increase in the tourism market.

For the amount of infrastructure provided to have a stopover and dump points, it outweighs any other project for economic stimulation.

To have a RV stopover and dump points in our shire can give a substantial return many times over for a small investment in both time and money.

The reason I put this motion forward is that I believe that:

- It has economic opportunities
- Dump point availability
- Manage driver fatigue
- The ability to discover new regional areas
- Preservation of freedom of choice in Australia
- International promotion
- Good marketing for the Council
- Increase in tourism
- Enjoy the natural freedom that this country is known for
- And affordability.

### **Officers Comments**

A previous Council resolution from 2014 detailed the issues and opportunities associated with catering for the needs of Recreational Vehicle (RV) users in the Southern Grampians Shire Council. Council recognised the potential to enhance the promotion of Greater Hamilton as being a welcoming destination for the RV market through the provision of parking options and visitor information.

This report also identified the key issues Council needed to give thought to including cost considerations, social and environmental implications, competitive neutrality and the market demand.

The facilities required to support the RV user, and are considered for official "RV Friendly"® accreditation include: access to water supply, public toilets, blackwater dump point, links with public transport into town centre/proximity to town centre, and safe area to park. There are two accredited schemes promoted through the Caravan and Motorhome Club of Australia (CMCA) – RV Friendly Town and RV Friendly Destination.

What do we already offer the RV market or is underway with various projects?

- Adequate and accessible parking areas close to shops and facilities including areas in Hamilton such as Sam Fitzpatrick Gardens or scenic options such as Lake Hamilton
- Well-resourced Visitor Information Services in Dunkeld, Hamilton, Peshurst and Coleraine to assist the RV user with all visitor information requirements
- Printed collateral (ie: Southern Grampians Caravan & Camping Guide) and website information
- Seven commercial caravan parks within the Shire with RV accessibility.
- Recognised free or low cost camping areas including nature reserves and road reserves throughout the Shire including some pet friendly locations
- Dump points at two Hamilton-based commercial caravan parks, one dump point at Dunkeld-based community caravan park, available to guests and non-guests with no financial requirement from Council
- Existing dump points available to non-guests in easily accessible commercial caravan parks
- Existing parking facilities for long vehicles in all towns and villages in the Greater Hamilton region
- Existing facilities including supermarkets and service stations
- Existing commercial and free or low cost camping options throughout Greater Hamilton

The report back to Council would cover the opportunities, issues and options for Council to consider implementation and any resource requirements.

## 12 Delegated Reports

Reports on external Committees and Representative Bodies for which Councillors have been appointed as a representative by Council.

## 13 Mayors and Councillors Reports

Address from the Mayor and Councillors in relation to matters of civic leadership and community representation, including acknowledgement of community groups and individuals, information arising from internal Committees, advocacy on behalf of constituents and other topics of significance.

## 14 Confidential Matters

There are no Confidential Matters listed on tonight's agenda.

## 15 Close of Meeting

This concludes the business of the meeting.