	Governance and Management Item	Required	YES NO	Date Applicable (single item date)	Supporting comments
GC1	**Community engagement policy** (policy outlining Council's commitment to engaging with the community on matters of public interest)	Current policy in operation	YES	9/06/2010	
GC2	**Community engagement guidelines** (guidelines to assist staff to determine when and how to engage with the community)	Current guidelines in operation	YES	9/06/2010	
GC3	**Strategic Resource Plan** (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)	Plan adopted in accordance with section 126 of the Act	YES	8/07/2020	
GC4	**Annual budget** (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	Budget adopted in accordance with section 130 of the Act	YES	8/07/2020	
GC5	**Asset management plans** (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Current plans in operation	YES	8/07/2020	
GC6	**Rating strategy** (strategy setting out the rating structure of Council to levy rates and charges)	Current strategy in operation	YES	13/05/2020	
GC7	**Risk policy** (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Current policy in operation	YES	9/10/2019	
GC8	**Fraud policy** (policy outlining Council's commitment and approach to minimising the risk of fraud)	Current policy in operation	YES	29/03/2018	
GC9	**Municipal emergency management plan** (plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the Emergency Management Act 1986	YES	11/07/2018	

	Governance and Management Item	Required	YES NO	Date Applicable (single item date)	Supporting comments
GC10	**Procurement policy** (policy under section 186A of the Local Government Act 1989 outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)	Prepared and approved in accordance with section 186A of the Local Government Act	YES	11/12/2019	
GC11	**Business continuity plan** (plan setting out the actions that will be taken to ensure that key services continue to operate in the event of a disaster)	Current plan in operation	YES	1/09/2019	
GC12	**Disaster recovery plan** (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Current plan in operation	YES	2/02/2018	
GC13	**Risk management framework** (framework outlining Council's approach to managing risks to the Council's operations)	Current framework in operation	YES	1/02/2020	
GC14	**Audit Committee** (advisory committee of Council under section 139 of the Act whose role is to oversee the integrity of a Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements)	Committee established in accordance with section 139 of the Act	YES	9/04/1999	
GC15	**Internal audit** (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls)	Internal auditor engaged	YES	1/05/2017	
GC16	**Performance reporting framework** (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)	Current framework in operation	YES	25/02/2020	
GC17	**Council Plan reporting** (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)	Current report	YES		13/11/2019 (July - September 2019) 12/02/2020 (October - December 2019) 13/05/2020 (January - March 2020) 12/08/2020 (Aprli - June 2020)
GC18	**Financial reporting** (quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)	Quarterly statements presented to Council in accordance with section 138(1) of the Act	YES		12/02/2020 (30 September 2019 and 31 December 2019) 13/5/2020 (31 March 2020)

	Governance and Management Item	Required	YES NO	Date Applicable (single item date)	Supporting comments
GC19	**Risk reporting** (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Reports prepared and presented	YES		Reported to ELT on a 6 monthly basis ARC - 12/11/2020 ARC - 18/02/2020 ARC - 21/05/2020
GC20	**Performance reporting** (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)	Reports prepared and presented	YES		11/09/2020 - Council Meeting 13/5/2020 - Council Meeting
GC21	**Annual report** (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial performance statements)	Annual report considered at a meeting of Council in accordance with section 134 of the Act	YES	9/10/2019	
GC22	**Councillor Code of Conduct** (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors)	Code of conduct reviewed in accordance with section 76C of the Act	YES	10/10/2018	
GC23	**Delegations** (a document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff)	Delegations reviewed in accordance with section 98(6) of the Act	YES		s5 - 10 June 2020 s6 - 13 November 2017 s7 - 23 July 2020 s14 - 25 March 2019 s15 - April 2019
GC24	**Meeting procedures** (a local law governing the conduct of meetings of Council and special committees)	Meeting procedures local law made in accordance with section 91(1) of the Act	YES	18/10/2013	