

NAMING OR RENAMING OF ROADS AND STREETS

Date Adopted:	June 1996
Adopted By:	Council
Review Due:	2025
Responsible Officer:	Manager Assets
Directorate:	Shire Infrastructure
EDRMS No:	D/20/132337

PURPOSE

The purpose of this policy is to provide for the approval, assignment or change of name of any street, road, walkway or footpath within the Municipal district.

DEFINITIONS

- Council refers to the Southern Grampians Shire Council.
- VICNAMES refers to the online portal for the Register of Geographic Names.
- OGN refers to the Office of Geographic Names.
- Road refers to any public or private land-based thoroughfare or course navigable by vehicle or foot. It can be used for assigning addresses or allowing access between points or to a feature. Examples of roads include alleyways, streets, highways, fire tracks, bike paths and walking tracks.

APPLICATION AND SCOPE

This policy applies to all government owned and/or administered roads under Council's jurisdiction.

GENERAL PROVISIONS

POLICY STATEMENT

Naming process as per the *Statutory requirements for naming roads, features and localities 2016*:

- Consider a name for a road, feature or locality
- Check for compliance with the relevant naming rules
- Send in a proposal to the naming authority
- Naming authority undertakes community consultation
- Consideration of the proposal by the naming authority
- Completing the checklist

- Lodging a proposal with the OGN
- Registrar's consideration of a proposal
- Endorsement – gazetted and registration of a proposal
- Implementation, signage and recording the history in VICNAMES

Council may approve, assign or change the name of any street or road within its Municipal district. In exercising this power it must act in accordance with the guidelines in force under the Geographic Place Names Act 1998.

Anyone (individuals, community groups, organisations, government departments or authorities) can propose a new name, change to an existing name or boundary change.

In developing a naming or renaming proposal in addition to what is provided for in the guidelines consideration will also be given to:

- Any names of a historical significance to the area.

Once the proposed name has been registered in VICNAMES, within 60 days Council will erect a name plate sign at suitable localities along the road or street and maintain the name plate signs at all times.

IMPLEMENTATION

The Registrar of Geographic Names and the Minister responsible under the *Geographic Place Names Act 1998* have the authority to endorse and enter a name in VICNAMES.

CHARTER OF HUMAN RIGHTS COMPLIANCE

It is considered that this policy is compatible with the relevant human rights identified in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)*.

GENDER EQUALITY ACT COMPLIANCE

It is considered that this policy is compatible with the *Gender Equality Act 2020* and Gender Impact Assessments are undertaken when considering matters under this Policy.

REVIEW

This Policy must be reviewed a minimum of every four (4) years.

AUTHORISED

CEO Michael Tudball
Date

Signature

END