

Community Asset Committee Annual Return

1. Committee Name - Nareen Mechanics Hall
2. Statement of Income and Expenditure

Income	2020/2021 (\$)
a) Fees (e.g. hall hire, entrance fees, membership fees)	N/A
b) Fundraising	Curry Night held April 21 - \$312 deposited July 21.
c) Gifts/Donations	N/A
d) Grants	Fincetts Grant – Large Smart TV purchased - \$950
e) Leases/ Licenses/ Informal Agreements	N/A
f) Proceeds from disposal of Asset	N/A
g) Interest Received	N/A
h) GST/Tax Refunds (if applicable)	
i) Other (please specify)	
Income Total (add a to i)	\$1262

Expenditure	2020/2021 (\$)
j) Utilities (e.g. Electricity, gas, council rates, phone, internet)	\$1003.19 – origin electricity
k) Fundraising costs	Curry night – groceries - \$73.42



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l) Administration expenses (e.g. Stationery, postage etc)	N/A
m) Building maintenance	Plumbing repair and maintenance - \$1056.60
n) Asset purchases and additions (e.g. Tools, lawn mower, capital improvements)	N/A
o) Land maintenance (e.g. Tree removal, fencing, gardeners)	Regular gardening and building maintenance – all done on regular basis by voluntary members
p) Insurance costs (including premiums and any excess payments)	N/A
q) Salaries and wages (payment to staff and related costs – not payments to contractors)	N/A
r) Banking costs (e.g. Fees and charges)	N/A
s) GST/Tax payments (if applicable)	
t) Other (please specify)	
Expenditure Total (add j to t)	\$2133.21

3. Breakdown of cash balance and other investments

	Opening Balance 1 July 2021	Closing balance 30 June 2021



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a) Petty cash in hand – raised from Produce Swap hot drinks donation. Used for hall catering expenses.	\$10		
	Acc Name	Institution	
b) Bank account 1			
c) Bank account 2			
d) Term deposits			
e) Receipts not yet banked (cash & cheque)			
f) Less un-presented cheques			
Total Cash Assets (a+b+c+d+e) – (f)			

4. Review Key Committee contact details

Please provide current primary contact details for the committee:

Name	Michelle Edgar
Title	President
Postal Address	
Committee email address	
Telephone number	
Mobile number	

5. Current Elected Committee Members

Position of Member	Member name
Secretary	Katrina Lodge
Treasurer	Yet to be elected
Member	Gail Cuneen



member	Asta Vickery
member	Lori Whitchurch
member	Peter Waters
member	Sardie Edgar
member	Mareeta Cox

6. Additional Comments

Include issues you would like to bring to Council's attention

Not able to run fundraising events due to capacity limits and difficulty covering costs of building maintenance and utilities.

7. Activities Report

Very few activities have been had due to Covid restrictions.



A brief report on the activities (hall hires, fundraisers etc) over the past financial year.

Produce Swap held monthly when able to.
 Christmas party held December 2020
 Curry Fundraising Night held April 2021

Annual Hall committee meeting April 21 cancelled – still to be held.
 Landcare meeting and hall hire – cancelled

8. Attestation of Committee’s primary contact:

The Committee’s primary contact must be a committee member.

I certify that the financial information supplied can be substantiated from supporting records and that any attached information is accurate.	
Name	Katrina Lodge
Position	Secretary
Telephone number	
Signature	Katrina lodge
Date of signing	30 / 8 /2021



**When completed please return by 1 September 2021 to the Southern
Grampians Shire Council Governance Coordinator via email
ksaunders@sthgrampians.vic.gov.au**