

Community Asset Committee Annual Return

1. Committee Name: Cavendish Soldiers Memorial Hall

2. Statement of Income and Expenditure

Income	2020/2021 (\$)
a) Fees (e.g. hall hire, entrance fees, membership fees)	\$932.25
b) Fundraising	N/A
c) Gifts/Donations	N/A
d) Grants	\$2,000
e) Leases/ Licenses/ Informal Agreements	N/A
f) Proceeds from disposal of Asset	N/A
g) Interest Received	
h) GST/Tax Refunds (if applicable)	N/A
i) Other (please specify)	N/A
Income Total (add a to i)	\$2,932.25

Expenditure	2020/2021 (\$)
j) Utilities (e.g. Electricity, gas, council rates, phone, internet)	\$2,384.57
k) Fundraising costs	N/A
l) Administration expenses (e.g. Stationery, postage etc)	N/A



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m) Building maintenance	\$188.10 – Hot water urn repair \$860 - cleaning
n) Asset purchases and additions (e.g. Tools, lawn mower, capital improvements)	\$30.13 – mop and bucket \$141.44 – curtains \$27.72 – pans for F&F Show
o) Land maintenance (e.g. Tree removal, fencing, gardeners)	\$139 for plants
p) Insurance costs (including premiums and any excess payments)	N/A – Council covers costs
q) Salaries and wages (payment to staff and related costs – not payments to contractors)	N/A
r) Banking costs (e.g. Fees and charges)	\$5.00
s) GST/Tax payments (if applicable)	N/A
t) Other (please specify)	N/A
Expenditure Total (add j to t)	

3. Breakdown of cash balance and other investments

			Opening Balance 1 July 2021	Closing balance 30 June 2021
a) Petty cash in hand				
	Acc Name	Institution		
b) Bank account 1				



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c) Bank account 2				
d) Term deposits				
e) Receipts not yet banked (cash & cheque)				
f) Less un-presented cheques				
Total Cash Assets (a+b+c+d+e) – (f)				

4. Review Key Committee contact details

Please provide current primary contact details for the committee:

Name	Patrick Dixon
Title	Secretary
Postal Address	
Committee email address	
Telephone number	
Mobile number	As above

5. Current Elected Committee Members

Position of Member	Member name
Secretary	Pat Dixon
President	Kay Dixon
Member	Fred Mailes
Member	Les Wangler
Member	Graeme Hausler
Member	Kay Edwards
Member	Alan Gordy
Treasurer	Lyndal Delahoy
Member	Don McNaughton



6. Additional Comments

Include issues you would like to bring to Council's attention

N/A

7. Activities Report

A brief report on the activities (hall hires, fundraisers etc) over the past financial year.

This year has been a new experience for our committee firstly with the changes to the Local Govt. Act which brought about Community Asset Committees and then with Covid 19 coming on the scene.

President Kay Dixon and Secretary Pat Dixon had several meetings and conversations with Karly Saunders and Darren Barber regarding the implementation of our Community Asset Committee, as a result the 'changeover' went smoothly and without any problems. Because of Covid use of the hall was limited and as a result annual income was down as expected, community users still used the hall when restrictions allowed, all be it with compliance to Covid rules.

Because Covid restrictions precluded face to face meetings the Secretary conducted 'phone polls' with committee members when the need arose and the 'Executive Committee' took care of business and accounts, we finally held our first face to face committee meeting on the 4th May 2021. The President, Secretary and Treasurer were all re-elected for the 2021/22 year and all committee members nominated for re-election to the committee. No major projects or works were conducted throughout the year, some minor maintenance issues were dealt with.

8. Attestation of Committee's primary contact:

The Committee's primary contact must be a committee member.



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I certify that the financial information supplied can be substantiated from supporting records and that any attached information is accurate.

Name	Patrick Dixon
Position	Secretary
Telephone number	
Signature	
Date of signing	30/6/2021

**When completed please return by 1 September 2021 to the Southern
Grampians Shire Council Governance Coordinator via email
ksaunders@sthgrampians.vic.gov.au**