

## Community Asset Committee Annual Return

1. Committee Name: Coleraine Mechanics Hall

2. Statement of Income and Expenditure

Income	2020/2021 (\$)
a) Fees (e.g. hall hire, entrance fees, membership fees)	\$934.56
b) Fundraising	
c) Gifts/Donations	
d) Grants	\$2000
e) Leases/ Licenses/ Informal Agreements	
f) Proceeds from disposal of Asset	
g) Interest Received	
h) GST/Tax Refunds (if applicable)	\$93.44
i) Other (please specify)	
<b>Income Total (add a to i)</b>	<b>\$3,028</b>

Expenditure	2020/2021 (\$)
j) Utilities (e.g. Electricity, gas, council rates, phone, internet)	\$2,598.89
k) Fundraising costs	\$320
l) Administration expenses (e.g. Stationery, postage etc)	



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m) Building maintenance	\$132 (electrician), \$190 (plumber), \$153.60 (cleaner) = \$475.60
n) Asset purchases and additions (e.g. Tools, lawn mower, capital improvements)	\$684 (solar panels)
o) Land maintenance (e.g. Tree removal, fencing, gardeners)	
p) Insurance costs (including premiums and any excess payments)	
q) Salaries and wages (payment to staff and related costs – not payments to contractors)	
r) Banking costs (e.g. Fees and charges)	
s) GST/Tax payments (if applicable)	
t) Other (please specify)	
<b>Expenditure Total (add j to t)</b>	<b>\$4,078.49</b>

### 3. Breakdown of cash balance and other investments

	Opening Balance 1 July 2020	Closing balance 30 June 2021
a) Petty cash in hand		\$50
	<b>Acc Name</b>	<b>Institution</b>



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b) Bank account 1	Coleraine Mechanics Hall	Bendigo Bank	\$3,149.21	\$3,573.34
c) Bank account 2				
d) Term deposits				
e) Receipts not yet banked (cash & cheque)				
f) Less un-presented cheques				
<b>Total Cash Assets (a+b+c+d+e) – (f)</b>				

4. Review Key Committee contact details

Please provide current primary contact details for the committee:

<b>Name</b>	Barry Troeth
<b>Title</b>	President
<b>Postal Address</b>	
<b>Committee email address</b>	
<b>Telephone number</b>	
<b>Mobile number</b>	

5. Current Elected Committee Members

<b>Position of Member</b>	<b>Member name</b>
President	Barry Troeth
Treasurer	Neville Barnes
Secretary	Genevieve MacDonald
Member	Enid Mills
Member	Heather Brown
Member	Ian Brown



6. Additional Comments

Include issues you would like to bring to Council's attention

Heating in the hall

7. Activities Report

A brief report on the activities (hall hires, fundraisers etc) over the past financial year.

Due to COVID-19, Committee has not been meeting regularly.

8. Attestation of Committee's primary contact:

The Committee's primary contact must be a committee member.

I certify that the financial information supplied can be substantiated from supporting records and that any attached information is accurate.	
Name	Barry Troeth
Position	President
Telephone number	
Signature	
Date of signing	16 / 9 /2021

**When completed please return by 1 September 2021 to the Southern Grampians Shire Council Governance Coordinator via email [ksaunders@sthgrampians.vic.gov.au](mailto:ksaunders@sthgrampians.vic.gov.au)**