



Maddocks

Maddocks Delegations and Authorisations

***S15 Instrument of Appointment and Authorisation of Council's FOI
Officer***

Southern Grampians Shire Council

Instrument of Appointment and Authorisation

of

Council's Freedom of Information Officer

Instrument of Appointment and Authorisation

In this Instrument 'officer' means -

**Karly Saunders
Tania Quinn**

By this Instrument of Appointment and Authorisation Southern Grampians Shire Council's Chief Executive Officer and principal officer under the *Freedom of Information Act 1982 (Act)*—

under ss 26 and 44 of the Act – appoints the officers to be a Freedom of Information Officer for the purposes of the Act, and authorises the officers to make decisions in respect of requests made to the Council under the Act.

This includes without limitation the authority to make decisions on requests:

1. made under Part III of the Act, including the power to waive or reduce any fee or charge payable, the power to extend the period for deciding a request and all of the powers and duties under Part IV of the Act, including the duty to notify and the duty to seek views regarding disclosure; and
2. made under Part V of the Act, including the power to amend a record.

It is declared that this Instrument -

- (a) comes into force immediately upon its execution;
- (b) remains in force until varied or revoked.

SIGNED BY:



**MICHAEL TUBBALL
Chief Executive Officer
Southern Grampians Shire Council**

Date: 4/4/19