

SOUTHERN GRAMPIANS SHIRE COUNCIL

Council Meeting Minutes
26 June 2024

Held in Council Chambers
5 Market Place, Hamilton VIC 3300 at 9.00am



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1 Present

Councillors

Cr David Robertson, Mayor
Cr Helen Henry, Deputy Mayor
Cr Mary-Ann Brown
Cr Bruach Colliton
Cr Fran Malone
Cr Katrina Rainsford

Officers

Mr Tony Doyle, Chief Executive Officer
Mr Darren Barber, Director People and Performance
Mr Rory Neeson, Director Wellbeing, Planning and Regulation
Ms Marg Scanlon, Director Infrastructure and Sustainability
Mrs Lisa Grayland, Governance Coordinator

2 Welcome and Acknowledgement of Country

The Mayor, Cr Robertson will read the acknowledgement of country:

“Our meeting is being held on the traditional lands of the Gunditjmarra, Djab Wurrung, Jardwadjali and Buandig people.

I would like to pay my respects to their Elders, past, present and emerging, and the Elders from other communities who may be here today.”

Please note: All Council meetings will be audio recorded, and may be livestreamed to Council’s social media platform, with the exception of matters identified as confidential items in the Agenda.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

Other than an official Council recording, no video or audio recording of proceedings of Council Meetings will be allowed without the permission of Council.

3 Prayer

Cr Malone will lead the meeting in a prayer.

“Almighty God grant to this Council, wisdom, understanding and sincerity of purpose for the good governance of this Shire.”

4 Apologies

5 Leave of Absence

There is one request for a leave of absence on today’s agenda • Cr Calvano

6 Management Reports

6.1 Final Budget 2024-2025

Directorate:	People and Performance
Report Approver:	Tony Doyle (Chief Executive Officer), Nadine Rhook (Executive Assistant to Director People and Performance), Darren Barber (Director People and Performance), Nick Templeton (Head of Finance)
Report Author:	
Presenter(s):	Nick Templeton, Head of Finance Darren Barber, Director People and Performance
Attachment(s):	<ol style="list-style-type: none">1. Draft 2024-2025 Budget for Council Adoption [5.1.1 - 65 pages]2. 2024-2034 Long Term Financial Plan for Council Adoption [5.1.2 - 40 pages]3. 2024-2025 Pricing Register for Council Adoption [5.1.3 - 81 pages]

Executive Summary

This report tables for adoption Council's 2024-25 Annual Budget, Council's 2024-2034 Long Term Financial Plan and Council's 2024-25 Pricing Register. The purpose of each of these documents is:

- 2024-25 Annual Budget – Details the financial resource requirements to deliver our objectives, strategies, initiatives, and activities for the 2024-25 year.
- 2024-2034 Long Term Financial Plan – Details the financial resource requirements to deliver our objectives, strategies, initiatives and activities for the 10-year period to 2034.
- 2024-2025 Pricing Register – Details the basis upon which the fees and charges will be applied for services in the 2024-25 year.

The draft 2024-2025 Budget and 2024-2034 Long Term Financial Plan have been developed within the overall planning framework, which guides Council in identifying community needs, aspirations and projects over the short, medium to long term.

Importantly, over the last three years, Council has undertaken a diligent and comprehensive program of reducing costs and improving operational efficiency which has not only ensured our financial sustainability but is also enabling the delivery of multigenerational major projects that will transform Hamilton and our Shire. This focus on cost reduction and commitment to efficiency ensures that Council is, and will continue to be, in a strong financial position enabling the delivery of key major projects (Hamilton Streetscape, Hamilton Gallery, and the Community Hub) within a 10-year period leaving us at the end of that time debt free and with a cash balance of \$12.6m in the bank.

Outside of these three major initiatives, the budget includes an exciting mix of projects and programs that will improve community life and livability in our Shire.

Discussion

The Draft Budget for 2024-2025 has been prepared under the provisions of the Local Government Act 2020, the Local Government Victoria Model Budget, associated Regulations and relevant International and Australian Accounting Standards.

The Budget initiatives have been developed following extensive community consultation undertaken as part of the development of the four-year Council Plan, community consultation sessions undertaken over the last year across the Shire, engagements with town committees in the Shire's small towns, a community survey, and community budget submissions.

Despite Council's work to strengthen its financial sustainability, the budget process remains challenging with community needs, renewal and maintenance requirements of an aging stock of facilities, maintenance of a road network totalling 2,978 kms, and the continued delivery of a significant number of community services in an environment where inflation and construction cost increases are significantly higher than Council's ability to raise revenue through the State Government's Rate Cap mechanism.

Despite these difficulties, the Budget demonstrates Council's ability to fund major projects of regional significance, an increased commitment to the renewal of existing assets, and the continued delivery of services to the community.

Council will continue to focus on partnerships and collaboration both with providers locally and regionally with our neighbouring Councils to review service models, increase efficiencies, and drive down costs whilst continuing to explore other revenue streams.

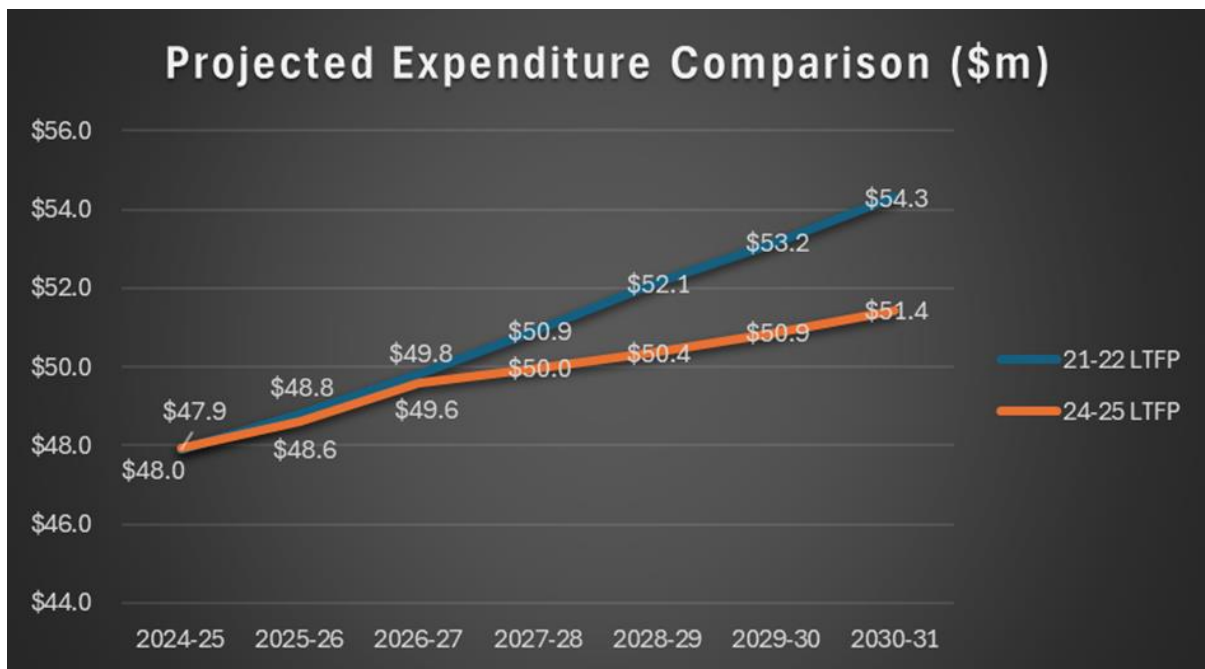
To fund this extensive program of both operational and capital works, Council has proposed rates to increase by 2.75% (rate cap has been set by the Minister for Local Government at 2.75%).

Operational Efficiencies

Each year Council prepares the annual Budget and Long-Term Financial Plan with the key goal of enabling the Council Vision while maintaining fiscal responsibility. In preparation of the 2024-2034 Long-Term Financial Plan, the outlook in future years is improved when compared to the 2021-2031 Long-Term Financial Plan with reduction in comparative expenditure achieved through efficiencies.

The operating expenditure for the period 2024-2025 until 2030-2031 in the 2021-2031 Long-Term Financial Plan predicted expenditure for this period totalling \$357.1m. In the 2024-2034 Long-Term Financial Plan, the operating expenditure for the same period is a total of \$348.8m, a cost reduction of \$8.3m. These savings are to be achieved with no service interruption through efficiency improvements and are particularly meritorious when noting the increased cost of materials and services.

The below graph shows the yearly comparison of the operating expenditure for the period 2024-25 until 2030-31.



Rates and charges make up 47% of total revenue for 2024-25 and the projected increase is 2.0% from 2026-27 onwards. Rate capping is a maximum amount Victorian Councils may increase rates in a year and for 2024-25 this is 2.75% which is below the expected indexation rate for expenditure such as salary costs and materials and services.

Included on rates notices is the Fire Service Levy, which is a charge imposed by State Government for Council to collect and pass on. Included in the State Budget was a substantial increase in the Fire Services Levy. For a median house price for Victoria of \$750,000 the increases in both the variable and fixed component of the levy will result in an increase of the annual payment by \$37.75 from \$159.50 to \$197.25, or an increase of 23.7%, however, for higher value property such as farming land the increase in the amount will be greater.

2024-2025 Draft Budget

Operating Budget

The Operating Budget forecasts an operating surplus of \$3.066m. This includes \$24.054m from Rates and charges (see further details below), \$13.720m from Government grants, \$6.281m in fees and charges, \$0.469 in statutory fees, \$5.640m in gains on disposal of property, infrastructure, plant and equipment, and \$0.852 in other revenue.

A high proportion of operational expenditure is employee costs. Council continues to be a major employer in the region, employing effective full-time equivalent of 235 people to deliver Council services which is a minor decrease compared to 236 for the 2023-2024 Budget.

Other expenses include materials and services - \$13.882m, borrowing costs (interest) of \$21k and other of \$1.051m. Depreciation of \$12.608m is not a cash expense but is the allocation of utilisation of previously acquired assets.

Capital Works Budget

Capital works of \$20.625m are proposed for 2024-2025 noting this does not include any prior year projects that will carry forward into this year. These works are being funded by grants of \$3m, sale of assets \$5.640m, loans of \$5m and retained cash and investments of \$6.985m.

Much of this work is the renewal of existing assets (\$11.666m). Some works are proposed to upgrade existing assets to provide a higher level as asset functionality (\$7.975m) with a further \$0.984m of work on new or replacement assets.

Council's 2024-25 Annual Budget includes the following capital expenditure on renewal of exiting assets:

Roads	\$5,904,216
Bridges & Culverts	\$246,000
Footpaths & Cycleways	\$245,750
Drainage	\$400,000
Recreation Leisure & Community Facilities	\$2,238,551
Waste Management	\$89,000
Parks & Open Spaces	\$3,290,000

The roads projects include 161 different road segments including reconstructions, grading of gravel roads, and resealing roads.

In 2024-2025, Council has allocated funding towards its major projects to deliver on the vision for the Hamilton CBD. The redevelopment of the Hamilton CBD Streetscape will progress, with funding of \$2m allocated for construction. Design and construction of the new Community and Government Hub (library, digital Hub, Cinema, and Office) will also progress with \$5m allocated and \$875,000 has been set aside to commence design of the New Hamilton Gallery.

A summary of how these major projects are funded in our 2024-25 Annual Budget and 2024-25 to 2033-2034 Long-Term Financial Plan are as follows:

- CBD Revitalisation – Upgrade of the CBD Streetscape planned to be completed over four years. Council has engaged architects to undertake a detailed design of the new Hamilton CBD which we anticipate will be completed and construction commence in the 2024-25 financial year. Over the next four years, Council has allocated \$12m to the construction of a new Hamilton CBD which includes an assumption that we will receive a \$4m grant from other levels of Government.
- Community Hub – New building construction to be undertaken over two to three years incorporating a new Library, Cinema, Digital Hub, municipal offices, and office space for local organisations. Total estimated project cost of \$15m to be fully loan funded and repaid within the 10-year Long-Term Financial Plan.
- Art Gallery – Construction of a new Hamilton Gallery is planned for completion in 2030. Council is funding the commencement of the design process in the 2024-25 budget with \$875k, and the Long-Term Financial Plan includes a further \$2.62m for completion of construction drawings and a contribution of \$10m to the \$50m project budget for construction. It is important to note Council's contributions to the construction costs is capped at \$10m, and only activated if Council can raise sufficient funding from other sources (State and Federal Governments and Philanthropic sources) to meet the \$50m project budget.

New proposed projects have been subject to a business case process that were presented to Council Briefing on 22 May 2024. These projects are made up of capital and operational funds with some of the projects shown below.

The budget document also includes projections of capital expenses, sub-totalled by asset type, for the following three years of the Financial Plan and a full list of the 209 specific capital works items for 2024-2025 can be found in the Budget.

Community submissions

This year Council undertook community engagement between November and January to determine where the community felt Council should prioritise its spending within the context of the Council Plan 2021-2025.

Business cases were prepared for these new projects that were both capital and operational in nature, and assessed by Council officers before being presented to Council in May.

A number of the approved Community submissions and the allocation for 2024-2025 is shown in the following table:

Project Name	Estimated Cost 24/25
New Pedrina Park Cricket Nets	\$168,551
Purchase & Renovate School for a Community Hub - Glenthompson	\$100,000
Lake Hamilton - Solar Lighting Installation around the Lake	\$660,000
Nigretta Falls - Stairs and Platform Replacement	\$400,000
Melville Oval Surface, Drainage, and Irrigation Renewal	\$300,000
Glenelg Southern Grampians Local Learning & Employment Network – Young Leaders Program	\$3,000
Live4Life Southern Grampians	\$7,000
New Hamilton-Coleraine Rail Trail Access Improvements	\$75,000
School Environmental Sustainability Competition	\$20,000

Cash Management

The Statement of Cash Flows demonstrates how Council will fund its operations, capital investment, and financing activities.

Council will generate a cash surplus of \$11.072m from operations which will go towards funding the \$20.625m of capital works. Council also proposes to sell assets which are no longer required for service delivery \$5.640m.

There are new borrowings proposed for 2024-2025 of \$5.80m to fund significant intergenerational capital works projects most notably the commencement of the Community Hub building design and construction. Council will repay \$0.187m of principal and \$0.021m of interest against prior years borrowing. The Long-Term Financial Plan identifies that throughout the duration of the plan, the peak (highest) debt level is \$20.056m in 2025-26 which is funding

sourced for intergenerational projects. Importantly, over the ten years the debt at the end of the Long-Term Financial Plan is zero showing the ability of Council to repay debt.

Council anticipates holding \$7.608 million cash at 30 June 2025.

Rates, Charges and Valuations information

General rates and municipal charges are levied in accordance with Council’s Revenue and Rating Plan.

The municipal charge will increase from \$216 to \$222 (this is a 2.78% increase). There are 9,671 properties bringing the total collected to be \$2,146,962 which is approximately 10% of rate revenue.

Council accepts applications for exemptions from the requirements to pay the Municipal Charge under the provisions of Section 159 of the *Local Government Act 1989* throughout the year.

The municipal waste charge will increase from \$385 to \$415 (7.8%) for all approved residential properties in the Hamilton, Balmoral, Branxholme, Byaduk, Byaduk North, Cavendish, Coleraine, Dunkeld, Glenthompson, Penshurst and Tarrington urban areas and “refuse collection areas” for the collection and disposal of refuse, recycling, and FOGO.

The increase on 2023-2024 service charge reflects the significantly rising costs to Council to dispose of waste and highlights the importance of recycling. Council charges are below the charges imposed by the majority of neighboring Councils including Moyne, Northern Grampians and Warrnambool.

The kerbside collection services will again only be provided to commercial and industrial properties within the Shire by request.

Council’s current Rating Policy is as below:

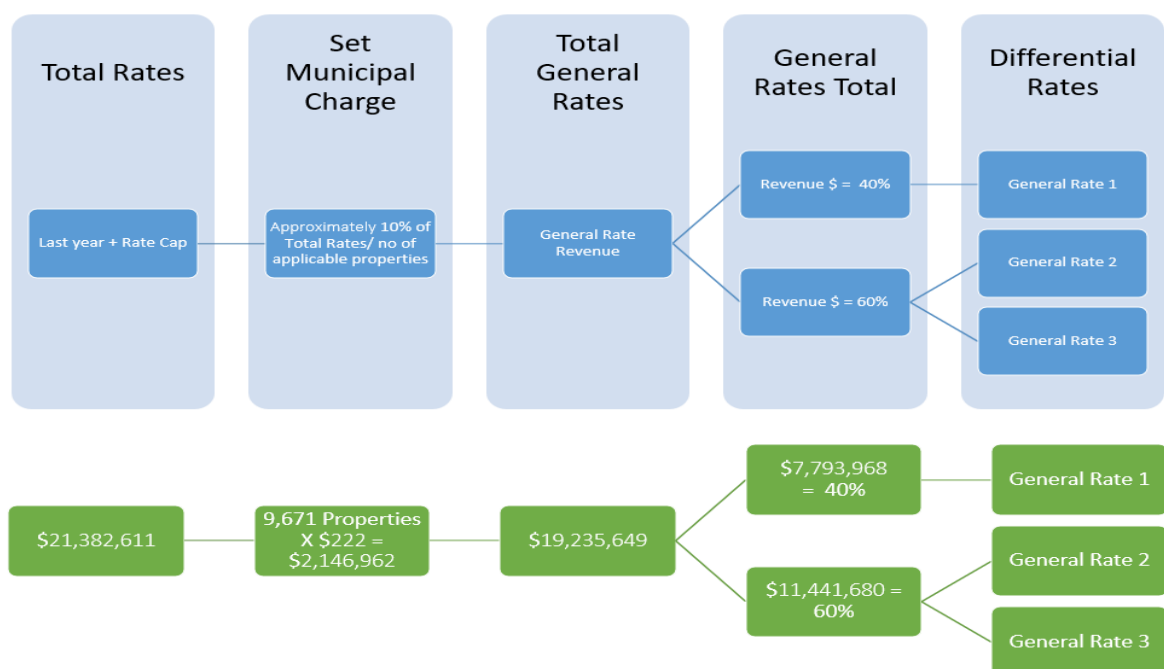


Table 1 - The Rate in the \$ for each type of class of Land is as below:

Type or class of land	2023-2024 cents/\$CIV	2024-2025 cents/\$CIV	Change
General rate 1 for rateable residential properties	0.003079	0.003280	6.53%
General rate 1 for rateable rural properties	0.003079	0.003280	6.53%
General rate 1 for rateable industrial properties	0.003079	0.003280	6.53%
General rate 1 for rateable commercial properties	0.003079	0.003280	6.53%
General rate 2 for rateable rural N/S properties	0.001625	0.001755	8.00%
General rate 3 for residential rural properties	0.001625	0.001755	8.00%
General rate 3 for rural properties	0.001625	0.001755	8.00%
General rate 3 for industrial rural properties	0.001625	0.001755	8.00%
General rate 3 for commercial rural properties	0.001625	0.001755	8.00%

Table 2 - The Valuations for each type of class of land:

Type or class of land	2023-2024 \$	2024-2025 \$	Change \$	Change %
Residential	2,721,587,000	2,605,059,000	(116,528,000)	(4.28%)
Rural	6,263,813,000	5,930,151,000	(333,662,000)	(5.33%)
Industrial	104,665,000	109,190,000	4,525,000	4.32%
Commercial	240,008,000	253,144,000	13,136,000	5.47%
Total value of land	9,330,073,000	8,897,544,000	(432,529,000)	(4.64%)

Table 3 - The result of multiplying the valuation by the rate in the \$:

Type or class of land	2023-2024 \$	2024-2025 \$	Change \$	Change %
General Rate 1	7,544,169	7,793,969	249,800	3.31%
General Rate 2	342,971	340,908	(2,063)	(0.60%)
General Rate 3	10,835,452	11,100,772	265,320	2.45%
Total amount to be raised by general rates	18,722,591	19,235,649	513,058	2.74%

Table 4 - Total amount of Rates and Charges to be levied.

	2023-2024 \$	2024-2025 \$	Change \$	Change %
General rates	18,722,591	19,235,649	515,058	2.74%
Municipal charge	2,093,040	2,146,962	53,922	2.58%
Total Rates	20,815,631	21,382,611	566,980	2.73%
Kerbside Collection – Refuse, Recycling & FOGO	2,427,425	2,641,060	213,635	8.80%
Rates and charges	23,243,056	24,023,671	780,615	3.36%

There are 6,364 properties in the Southern Grampians Shire where municipal waste charge is applicable creating a total rate revenue of \$2,641,060.

It is proposed to continue to offer as an incentive for prompt payment, a discount of two per cent in accordance with Section 168 of the *Local Government Act 1989* where all four

instalments of rates and charges declared for the current year (less the discount) are paid on or before the first instalment date, excluding any arrears of rates and charges outstanding from previous years.

Payment of rates can be by four instalments made on or before the due dates, which are anticipated to be as per below, however dates are subject to change:

Instalment 1 – 30 September 2024

Instalment 2 – 30 November 2024

Instalment 3 – 28 February 2025

Instalment 4 – 31 May 2025.

Interest at the rate prescribed by Section 172(2)(a) of the *Local Government Act 2020* be payable in respect of any rates and charges which are not paid by the dates fixed pursuant to Section 167(2) of the *Local Government Act 2020*.

Long Term Financial Plan

The 2024-2025 Budget (or Financial Plan) contains projections for the 2024-2025 year and the following three years.

The Long-Term Financial Plan projects a further seven years, after the Financial Plan, taking the total projected figures to a ten-year timeframe.

Council has decided that as it prepares each annual iteration of the Financial Plan (Annual Budget), it will also amend the Long-Term Financial Plan.

This means that the two documents will mirror one another for the first four years, however, the Long-Term Financial Plan will also incorporate any new information regarding longer term matters such as forward capital works, outcomes of masterplans or strategies, and the latest inflation or escalation data.

Pricing Register

The \$6.281m of fees and charges is supported by the 2024-2025 Pricing Register. This document provides a comprehensive list of all fees and charges levied by Council. It also includes a classification system and pricing principle for each of these charges. Generally, these charges have increased by between 4-8%, however, the pricing basis and principle are taken into consideration for each individual fee and charge. (It should be noted that some of these fees and charges are set by other levels of Government and simply passed on by Council).

Financial and Resource Implications

Council is required to implement the principles of sound financial management detailed in Section 136 of the *Local Government Act 2020*.

Council Plan, Community Vision, Strategies and Policies

Support Our Community

- 1.1 An empowered and connected community
- 1.1.3 Provide opportunities for increased community engagement and participation in Council decision making and activities.
- 1.1.4 Ensure communication and engagement methods use inclusive practices and processes.

Support Our Community

- 1.2 Support and promote a healthy community
- 1.2.4 Advocate for and work with external services that support our community and deliver outcomes.

Provide Strong Governance and Leadership

- 5.1 Transparent and accountable governance
- 5.1.2 Ensure flexible and transparent decision making through open and accountable governance.

Legislation

The 2024-2025 Annual Budget includes the key activities and initiatives to be funded that will contribute to achieving the strategic objectives specified in the Council Plan 2021-2025.

The Council Plan establishes that we will:

- Supporting our Community
- Growing our Regional Economy
- Maintaining and Renewing our Infrastructure
- Protecting our Environment, and
- Providing Strong Governance and Leadership

Gender Equality Act 2020

Council is committed to gender equality. All major Council projects will undergo a gender impact assessment. This aligns to Council's commitment along with relevant legislation.

Risk Management

In developing the Draft Budget, Council considers relevant financial risks to ensure it can achieve its Council Plan objectives within a longer term prudent financial framework.

Climate Change, Environmental and Sustainability Considerations

The Annual Budget provides the funding for the Council to undertake its social, economic, and environmental initiatives outlined in the Council Plan 2021-2025.

Community Engagement, Communication and Consultation

Council changed the way it engaged with the community in relation to the preparation of the annual budget for the first time in October 2023. Council shifted to a single engagement period prior to the preparation of the budget and began seeking submissions from the community in November 2023.

This upfront engagement reflects the intent of earlier and more effective community involvement before the draft budget is prepared, as is the intent of the *Local Government Act 2020* and is in accordance with Council's Community Engagement Policy.

This earlier engagement process has allowed Council to be better informed of residents' priorities within the context of the Council Plan 2021-2025 and prior to the development of the budget.

Council conducted a short survey about the Budget and Long-Term Financial Plan which aligned with the community providing their submissions regarding the budget. Feedback for both closed on 1 December 2023 and 34 community submissions were received. Councillors provided 27 submissions and Council staff submitted 67 business cases and the list of approved business cases is shown above.

This process provided Council with valuable information prior to the budget cycle.

Those community members who wanted to speak to their submissions, which was 11 in total, presented to Council on 21 February 2024.

Disclosure of Interests

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

Tony Doyle, Chief Executive Officer
Darren Barber, Director People and Performance
Nick Templeton, - Head of Finance

RECOMMENDATION

That Council:

Budget recommendations:

1. Adopts the Budget attached to this recommendation in accordance with the *Local Government Act 2020* (the Act) and relevant regulations.
2. Acknowledges the community's contribution to the Budget consultation process and acknowledges the people and organisations who provided written feedback by thanking them in writing individually.

Declaring rates and charges recommendations:

3. Declares an amount of \$24.024M which Council intends to raise by General Rates and Annual Service Charges for the period 1 July 2024 – 30 June 2025 calculated as follows:
 - a) General Rates \$21.383M; and
 - b) Annual Service charges \$2.641M.
4. Declares the Rates and Charges as detailed in Council's Revenue and Rating Plan 2021-2025 as required under section 94(2)(i) of the Act and section 161(2) of the *Local Government Act 1989* in line with Tables 1 to 4 of this Report.
5. Grants an early full rate payment discount of 2% on current year rates and charges, if full payment (including any arrears and interest) is received on or before the first instalment due date.
6. Notes that the Budget utilises final valuations from the Valuer-General.

Other recommendations:

7. Adopts the 2024-2025 Pricing Register
8. Adopts the 2024-2034 Long-Term Financial Plan.
9. The Hamilton Gallery Board constitution be endorsed by Council before the tender for design is released.
 - a. Founding HG Board members be appointed by the end of July 2024.
 - b. An MOU be adopted outlining HG Board responsibilities, SGS Council responsibilities and a timeline for the project with contingencies based on funding availability.
10. The design brief for the Gallery be endorsed by the Council and made available to the community.
11. A comprehensive fundraising plan is developed and approved by the Council, detailing strategies to secure the necessary funding from philanthropists, government and other sources.

COUNCIL RESOLUTION

MOVED: Cr Colliton
SECONDED: Cr Rainsford

That Council:

Budget recommendations:

1. **Adopts the Budget attached to this recommendation in accordance with the *Local Government Act 2020* (the Act) and relevant regulations.**
2. **Acknowledges the community's contribution to the Budget consultation process and acknowledges the people and organisations who provided written feedback by thanking them in writing individually.**

Declaring rates and charges recommendations:

3. **Declares an amount of \$24.024M which Council intends to raise by General Rates and Annual Service Charges for the period 1 July 2024 – 30 June 2025 calculated as follows:**
 - a) **General Rates \$21.383M; and**
 - b) **Annual Service charges \$2.641M.**
4. **Declares the Rates and Charges as detailed in Council's Revenue and Rating Plan 2021-2025 as required under section 94(2)(i) of the Act and section 161(2) of the *Local Government Act 1989* in line with Tables 1 to 4 of this Report.**
5. **Grants an early full rate payment discount of 2% on current year rates and charges, if full payment (including any arrears and interest) is received on or before the first instalment due date.**

6. Notes that the Budget utilises final valuations from the Valuer-General.

Other recommendations:

- 7. Adopts the 2024-2025 Pricing Register**
- 8. Adopts the 2024-2034 Long-Term Financial Plan.**
- 9. The Hamilton Gallery Board constitution be endorsed by Council before the tender for design is released.**
 - a. Founding HG Board members be appointed by the end of July 2024.**
 - b. An MOU be adopted outlining HG Board responsibilities, SGS Council responsibilities and a timeline for the project with contingencies based on funding availability.**
- 10. The design brief for the Gallery be endorsed by the Council and made available to the community.**
- 11. A comprehensive fundraising plan is developed and approved by the Council, detailing strategies to secure the necessary funding from philanthropists, government and other sources.**

CARRIED

6.2 Pedrina Park Car Park

Directorate: Infrastructure and Sustainability
Report Approver: Bill Scott – Manager Project Management Office
 Marg Scanlon – Director Infrastructure & Sustainability
Report Author: Kunal Ponanna – Strategic Infrastructure Engineer
Presenter(s): Kunal Ponanna - Strategic Infrastructure Engineer

Attachment(s):

1. Pedrina Park carpark final [5.2.1 - 1 page]
2. **Confidential** - 2023145- Evaluation Report [5.2.2 - 15 pages]

Executive Summary

The Pedrina Park Car Park Project is budgeted within the 2023/2024 Capital Program.

Following the procurement process for the original project scope, Council endorsed that a tender would not be awarded to budget implications and user group needs and that the project scope would be adjusted to address user group priority needs.

Engagement undertaken with the Pedrina Park User Group, identified that an unsealed car park and footpath were priority needs for the Soccer Club, providing the club with an all-weather unsealed car park and accessible footpath to the pavilion, changerooms and toilets. Following the issue of Request for Tender (RFT) for Contract No 2023145, seven responses have been received. The purpose of this report is to seek council endorsement to award Tender No 2023145 to Grampians Excavations for the tendered lump sum price of \$235,229 (excl. GST).

Discussion

This project includes the construction of two gravel car parks, one to be located to the east of the soccer pitch and the second one between the cricket field and soccer pitch to the north. A concrete footpath connecting the southern soccer pitch to the pavilion facilities is also included.

By constructing this new unsealed car park, vehicle access will be manageable during the playing winter season in the area which is known to retain water causing vehicle access issues. The provision of the concrete footpath will also enable access for players and spectators to the pavilion facilities.

A key component of this project is the delivery timelines, and the preferred tenderer has confirmed works would be completed within 13 days of award.

The summary of the tenders received is as follows:

Company	Price	Conforming
Tenderer 1	\$248,370.50	Yes
Tenderer 2	\$221,800.00	Yes
Tenderer 3	\$437,200.00	Yes
Grampians Excavations	\$235,229.00	Yes
Tenderer 5	\$388,129.50	Yes
Tenderer 6	\$252,842.08	Yes
Tenderer 7	\$187,765.00	Yes

The evaluation criteria comprised:

- Price - 30 %
- Demonstrated performance in provision of similar services - 30%
- Methodology - 30%
- Sustainable Procurement - 10%
- Occupational Health & Safety - Pass/Fail

Tenderer	Qualitative Score (%)	Price (Excl GST)	Quantitative Score (%)	Total Score (%)
Tenderer 1	45.81%	\$248,370.50	22.68%	68.49%
Tenderer 2	46.51%	\$221,800.00	25.40%	71.91%
Tenderer 3	46.77%	\$437,200.00	12.88%	59.65%
Grampians Excavations	51.97%	\$235,229.00	23.95%	75.92%
Tenderer 5	38.5%	\$388,129.50	14.51%	53.01%
Tenderer 6	49.91%	\$252,842.08	22.28%	72.19%
Tenderer 7	39.5%	\$187,765.00	30.00%	69.50%

A detailed confidential procurement report is attached to support this recommendation.

Financial and Resource Implications

The total budget for the project is \$250,000.00

Seven tenders were received ranging in tender price from \$437,200 to \$187,765. The details on methodology and program differed significantly.

Council Plan, Community Vision, Strategies and Policies

Support Our Community

1.2 Support and promote a healthy community

1.2.2 Support and encourage participation in arts and culture, education, leisure, recreation and sporting opportunities.

Legislation

This report assists the Council in meeting its obligations under the *Local Government Act 2020*.

Environmental Protection Act (2017)

Gender Equality Act 2020

There are no implications for the *Gender Equality Act 2020* identified through this report.

Risk Management

The physical risk associated with this project's construction will be minimal, and users will be able to access the facilities while the construction works are underway. The construction equipment will be confined to the footprint of the car park. No significant heavy machinery is required for the construction of the footprint.

Community Engagement, Communication and Consultation

The Pedrina Park User Groups including the Soccer Club have been consulted and support the proposed works.

Disclosure of Interests

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

Marg Scanlon, Director Infrastructure and Sustainability.
Bill Scott, Manager Project Management Office.
Kunal Ponanna, Strategic Infrastructure Engineer.

RECOMMENDATIONS

That Council resolves to:

1. Award Contract 2023145 Pedrina Park Carpark and Footpath to Grampians Excavations for the tendered lump sum price of \$235,299 (excl. GST), and
2. Authorise the Chief Executive Officer to execute Contract No. 2023145 and any other documents required by or to give effect the terms of the contract, on behalf of Council.

COUNCIL RESOLUTION

MOVED: Cr Brown
SECONDED: Cr Malone

That Council resolves to:

1. Award Contract 2023145 Pedrina Park Carpark and Footpath to Grampians Excavations for the tendered lump sum price of \$235,299 (excl. GST), and
2. Authorise the Chief Executive Officer to execute Contract No. 2023145 and any other documents required by or to give effect the terms of the contract, on behalf of Council.

CARRIED

6 Close of Meeting

This concludes the business of the meeting.

Meeting closed at 9.37am