

SOUTHERN GRAMPIANS SHIRE COUNCIL

Statutory Meeting Agenda
Wednesday 20 November 2024

To be held in Council Chambers
5 Market Place, Hamilton at 5:30pm



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1 Membership

Councillors

Cr Afton Barber
Cr Albert Calvano
Cr Adam Campbell
Cr Helen Henry
Cr Dennis Heslin
Cr Jayne Manning
Cr Katrina Rainsford

Officers

Mr Tony Doyle, Chief Executive Officer
Mr Darren Barber, Director People and Performance
Mr Rory Neeson, Director Wellbeing, Planning and Regulation
Ms Marg Scanlon, Director Infrastructure and Sustainability
Mrs Lisa Grayland, Acting Governance Coordinator

2 Welcome and Acknowledgement of Country

The Chief Executive Officer, Tony Doyle will read the acknowledgement of country:

“Our meeting is being held on the traditional lands of the Gunditjmara, Djab Wurrung, Jardwadjali and Buandig people.

I would like to pay my respects to their Elders, past, present and emerging, and the Elders from other communities who may be here today.”

Please note: All Council meetings will be audio recorded, and may be livestreamed to Council’s social media platform, with the exception of matters identified as confidential items in the Agenda.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

Other than an official Council recording, no video or audio recording of proceedings of Council Meetings will be allowed without the permission of Council.

3 Prayer

Rory Neeson, Director Wellbeing, Planning and Regulation will lead the meeting in a prayer.

“Almighty God grant to this Council, wisdom, understanding and sincerity of purpose for the good governance of this Shire.”

4 Apologies

5 Declaration of Interest

6 Oath of Office

In accordance with Section 30 of the Local Government Act 2020, the Chief Executive Officer, Tony Doyle administered the Oath or Affirmation of Office to all Councillors which was signed and dated on 11 November 2024.

Attachments:

1. Signed Oath and Affirmations - Councillors - 11 November 2024 [6.1.1 - 7 pages]

The Oath or Affirmation of Office as stated below was recited by all councillors.

"I Cr,

*Swear by Almighty God; or
Solemnly and sincerely declare and affirm*

That I will undertake the duties of the office of Councillor in the best interests of the municipal community.

I will abide by the Model Councillor Code of Conduct and uphold the standards of conduct set out in the Model Councillor Code of Conduct

I will faithfully and impartially carry out and exercise the functions, powers and authorities and discretions vested in me under the Local Government Act 2020 and any other Act to the best of my skill and judgement."

7 Term of the Mayor 2024/2025

The Local Government Act 2020 provides that prior to the election of the Mayor, Council may resolve to elect a Mayor for a term of one or two years.

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|-----------------------|
| RECOMMENDATION |
|-----------------------|

That the Mayor of the Southern Grampians Shire Council be appointed for a one year term.

8 Election of the Mayor 2024/2025

The Chief Executive Officer shall conduct the election of Mayor for 2024/2025.

The Mayor will be invested with the Mayoral Pendant and the gavel by the Chief Executive Officer.

The Mayor will take the Chair.

9 Response by Mayor

The Mayor will address the Meeting.

10 Appointment of the Deputy Mayor 2024/2025

Council's Governance Rules provides that the process for the election of a Deputy Mayor, should Council determine that it is appropriate to appoint a Deputy Mayor, will follow the same procedure as for the election of the Mayor.

RECOMMENDATION

That Council appoint a Deputy Mayor of the Southern Grampians Shire Council for a one year term.

11 Election of the Deputy Mayor 2024/2025

Should Council resolve to appoint a Deputy Mayor for 2023/2024, the Mayor will conduct the election.

12 Response by Deputy Mayor

The Deputy Mayor will address the Meeting.

13 Determination of Meeting Schedule

Council is requested to determine upon the Meeting Schedule for 2024/2025.

It is recommended that Meetings of Council are held on the second Wednesday of each month commencing at 5.30pm, preceded by an informal residents meeting commencing at 5.00pm.

From time to time additional Council Meetings may also be required.

Council meetings are generally held in the Council Chambers, Market Place, Hamilton, unless otherwise varied by Council or the Chief Executive Officer.

RECOMMENDATION

That:

1. Meetings of Council be held on the second Wednesday of each month, except January 2025, commencing at 5.30pm.
2. The following schedule of dates for the holding of Council Meetings in 2024/2025 be adopted:
 - 11 December 2024
 - 12 February 2025
 - 12 March 2025
 - 9 April 2025
 - 14 May 2025
 - 11 June 2025
 - 9 July 2025
 - 13 August 2025
 - 10 September 2025
 - 8 October 2025
3. The Council Meeting to Elect the Mayor for 2025 be set for Wednesday 5 November 2025 commencing at 5.30pm.

14 Management Reports

14.1 Appointment of Council Representative

| | |
|-------------------------|---|
| Directorate: | Chief Executive Office |
| Report Approver: | Tony Doyle (Chief Executive Officer) |
| Report Author: | Lisa Grayland (Acting Governance Coordinator) |
| Attachment(s): | 1. Precis of Committees 2024 [14.1.1 - 6 pages] |

Executive Summary

Each year the Southern Grampians Shire Council is represented on a range of committees by its Councillors.

A review of the list of committees which require a Councillor to act as a formal representative of Council has been completed. This report recommends that Councillors be appointed as representatives of Council to 13 committees.

Discussion

It is recommended that Councillor/s be appointed as representative/s of Council to the following committees:

- Audit and Risk Committee
- Planning Committee
- Hamilton Regional Livestock Exchange Advisory Committee
- CEO Employment and Remuneration Advisory Committee
- Hamilton Showgrounds Advisory Committee
- MAV Delegate
- South West Victoria Alliance
- Rural Councils Victoria
- Barwon South West Waste & Resource Recovery Group
- Green Triangle Action Group
- Rail Freight Alliance
- Ansett Museum Board
- Reconciliation Action Plan Working Group

For detailed information about the recommendation, purpose and membership of all the committees please see the attached Précis of Committees.

Legislation

The Governance Rules require a schedule of Council Meetings to be prepared and published to a broad section of the community, including on Council's website, at least once each year.

Section 53 of the *Local Government Act 2020* requires Council to establish an Audit and Risk committee.

Gender Equality Act 2020

There are no gender equity implications with the appointments of the Council Representatives. This aligns to Council's commitment along with relevant legislation.

Risk Management

There are no risks associated with the appointments of the Council Representatives.

Climate Change, Environmental and Sustainability Considerations

There are no implications for Climate Change, Environmental and Sustainability considerations with the appointments of the Council Representatives.

Community Engagement, Communication and Consultation

Changes in membership will be communicated to relevant stakeholders as necessary.

Disclosure of Interests

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

Lisa Grayland, Acting Governance Coordinator

RECOMMENDATION

That Council approve Councillor delegates be appointed as representatives of Council to the following committees (table below):

| | | |
|---|--------------------------|--------|
| Committees Required by Legislation | | |
| Audit and Risk Committee | Cr | Cr |
| Delegated Committees | | |
| Planning Committee | Cr | Cr |
| Advisory Committees Established by Council | | |
| Hamilton Regional Livestock Exchange Advisory Committee | Cr | Cr |
| CEO Employment and Remuneration Committee | Mayor Deputy Mayor | Cr |
| Hamilton Showgrounds Advisory Committee | Cr | Cr |
| Reconciliation Action Plan Working Group | Cr | Cr |
| Committees Established by Other Bodies | | |
| MAV Delegate | Mayor | Proxy: |
| South West Victoria Alliance | Mayor | |
| Rural Councils Victoria | Cr | Proxy: |
| Barwon South West Waste & Resource Recovery Group | Cr | Proxy: |
| Green Triangle Action Group | Cr | Proxy: |
| Rail Freight Alliance | Cr | Proxy: |
| Ansett Museum Board | Cr | Proxy: |

15 Recognition of Retiring Councillors

The new Council acknowledges and thanks all the retiring Councillors and their partners for the dedication, hard work and commitment to the Southern Grampians Shire and commends them on working for and representing their community.

The Mayor will move a Motion of thanks to the outgoing Mayor and Council.

RECOMMENDATION

That Southern Grampians Shire Council give thanks to the outgoing Mayor, David Robertson and Council for their commitment, dedication and hard work during their council term.

A small gift will be provided to all retiring Councillors and partners.

16 Close of Meeting

This concludes the business of the meeting.