

# SOUTHERN GRAMPIANS SHIRE COUNCIL

**Council Meeting Agenda  
Wednesday 9 October 2024**

To be held in Council Chambers  
5 Market Place, Hamilton at 5:30pm



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## 1 Membership

### **Councillors**

Cr David Robertson, Mayor  
Cr Helen Henry, Deputy Mayor  
Cr Mary-Ann Brown  
Cr Albert Calvano  
Cr Bruach Colliton  
Cr Fran Malone  
Cr Katrina Rainsford

### **Officers**

Mr Tony Doyle, Chief Executive Officer  
Mr Darren Barber, Director People and Performance  
Mr Rory Neeson, Director Wellbeing, Planning and Regulation  
Ms Marg Scanlon, Director Infrastructure and Sustainability  
Mrs Lisa Grayland, Acting Governance Coordinator

## 2 Welcome and Acknowledgement of Country

The Mayor, Cr Robertson will read the acknowledgement of country:

*“Our meeting is being held on the traditional lands of the Gunditjmara, Djab Wurrung, Jardwadjali and Buandig people.*

*I would like to pay my respects to their Elders, past, present and emerging, and the Elders from other communities who may be here today.”*

Please note: All Council meetings will be audio recorded, and may be livestreamed to Council’s social media platform, with the exception of matters identified as confidential items in the Agenda.

By participating in open Council meetings, individuals consent to the use and disclosure of the information they share at the meeting (including any personal and/or sensitive information).

Other than an official Council recording, no video or audio recording of proceedings of Council Meetings will be allowed without the permission of Council.

### 3 Prayer

Cr Malone will lead the meeting in a prayer.

*“Almighty God grant to this Council, wisdom, understanding and sincerity of purpose for the good governance of this Shire.”*

### 4 Apologies

### 5 Confirmation of Minutes

<b>RECOMMENDATION</b>
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That the Minutes of the Council Meeting held on 11 September 2024 and the Unscheduled Council Meeting held on 16 September 2024 be confirmed as correct records of business transacted.

### 6 Declaration of Interest

### 7 Leave of Absence

There are no requests for a leave of absence on tonight's agenda.

## 8 Public Deputations

Requests to make a Public Deputation to Council must be submitted prior to the commencement of the Council Meeting.

Anyone wishing to make a deputation to Council must complete the Request to Make a Deputation form and forward it to the Chief Executive Officer at 111 Brown Street, Hamilton by no later than 5pm on the Monday before the Council Meeting.

Speaking time is limited to 3 minutes per person. Organisations may be represented at the deputation to Council by not more than 4 representatives. The names of the representatives to attend must be advised in writing to the Chief Executive Officer and 1 of the representatives to attend must be nominated as the principal spokesperson for the deputation.

Deputations wishing to make a written submission to the Council must provide a copy either electronically or hard copy of the submission to the Chief Executive Officer prior to the Council Meeting. One copy will be made available to the local media representative, if requested.

All members of the public addressing the Council must extend due courtesy and respect to the Council and the processes under which it operates. If a member of the public fails to do this the Chairperson can remove them from the Meeting. All members of the public must also comply with Council's Governance Rules in relation to meeting procedures and public participation at meetings.

There are no Public Deputations listed on tonight's agenda.

## 9 Petitions

There are no Petitions listed on tonight's agenda.

## 10 Informal Meetings of Councillors

The Southern Grampians Shire Council Governance Rules require that records of Informal Meetings of Councillors that meet the following criteria:

If there is a meeting of Councillors that:

- a. took place for the purpose of discussing the business of Council or briefing Councillors;
- b. is attended by at least one member of Council staff; and
- c. is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting;

be tabled at the next convenient Council meeting and recorded in the minutes of that Council meeting.

An Informal Meeting of Councillors record was kept for:

- Briefing Session – 4 September 2024
- Briefing Session – 11 September 2024

This agenda was prepared on 2 October 2024. Any Informal Meeting of Councillors between that date and the date of tonight's Meeting will appear in the agenda for the next Council Meeting.

## Informal Meeting of Councillors

ASSEMBLY DETAILS	
Title:	Briefing Session - 4 September 2024
Date:	4 September 2024
Location:	MJ Hynes Auditorium
Councillors in Attendance:	Cr Calvano Cr Colliton Cr Henry Cr Malone Cr Rainsford Cr Robertson
Council Staff in Attendance:	Tony Doyle, Chief Executive Officer Darren Barber, Director People and Performance Marg Scanlon, Director Infrastructure and Sustainability Rory Neeson, Director Wellbeing, Planning and Regulation Joshua White, Gallery Director Lisa Grayland, Acting Governance Coordinator Trevor Haley, Manager Works

The Informal Meeting commenced at 11:00am.

MATTERS CONSIDERED		CONFLICTS OF INTEREST DECLARED
1	Community Hub Design	Nil
2	Award of Contract: New Hamilton Gallery Design	Nil
3	Hamilton Gallery Memorandum of Understanding	Nil
4	Caretaker Period Delegations	Nil
5	Award of Five Contracts: <ul style="list-style-type: none"> <li>Supply and Delivery of Bitumen Products</li> <li>Supply and Delivery of up to Four 72 Inch Deck Mowers</li> <li>Supply and Delivery of One Rear Loader Garbage Truck</li> <li>Long Term Dry Plant Hire</li> <li>Supply and Delivery of One Patrol Truck with Emulsion Sealing Unit</li> </ul>	Nil
6	Award of Contract: Hamilton Transfer Station Bunker	Nil

The Informal Meeting concluded at 5:00pm.



## Informal Meeting of Councillors

ASSEMBLY DETAILS	
Title:	Briefing Session - 11 September 2024
Date:	11 September 2024
Location:	MJ Hynes Auditorium
Councillors in Attendance:	Cr Brown Cr Calvano Cr Colliton Cr Henry Cr Malone Cr Rainsford Cr Robertson
Council Staff in Attendance:	Tony Doyle, Chief Executive Officer Darren Barber, Director People and Performance Marg Scanlon, Director Infrastructure and Sustainability Rory Neeson, Director Wellbeing, Planning and Regulation Juan Donis, Sustainable Community Lead

The Informal Meeting commenced at 1:30pm.

MATTERS CONSIDERED		CONFLICTS OF INTEREST DECLARED
1	Matters Raised by Councillors	Nil
2	VicGrid Submission	Nil
3	Community Hub update	Nil
4	Community Consultation for CBD Streetscape	Nil

The Informal Meeting concluded at 5:00pm.

## 11 Management Reports

### 11.1 Draft 2023-2024 Financial and Performance Statements

<b>Directorate:</b>	People and Performance
<b>Report Approver:</b>	Darren Barber, Director People and Performance
<b>Report Author:</b>	Nick Templeton, Head of Finance
<b>Attachment(s):</b>	<ol style="list-style-type: none"><li>1. SGSC 2023-24 Annual Financial Statements [<b>11.1.1</b> - 67 pages]</li><li>2. SGSC 2023-24 Performance Statements [<b>11.1.2</b> - 10 pages]</li></ol>

#### Executive Summary

The Local Government Act 2020 (LGA) requires that Council must pass resolutions giving approval in principle to the annual financial and performance statements, and authorise two Councillors to certify the statements in their final form after any changes recommended or agreed to by the Auditor General have been made.

It is recommended that Cr Colliton and Cr Henry, as the councillor members of the Audit & Risk Committee, be authorised to certify the statements.

#### Discussion

The financial statements form part of Council's Annual Report. The Financial Statements and Performance Statement are each prepared in accordance with the requirements of the LGA and the applicable accounting standards.

They are audited by Crowe Audit Australia on behalf of the Victorian Auditor General's Office and presented to Council's Audit and Risk Committee. When finalised they are formerly certified by the Auditor General. The statements are also signed by the Chief Executive Officer and the Principal Accounting Officer (Head of Finance).

Draft statements have been audited by Crowe Audit Australia and presented to the Audit & Risk Committee on 1 October 2024, however, at the time of completing this report the Victorian Auditor General's Office (VAGO) had not finalised their review.

The Management Letter and Closing report were also presented to the Audit and Risk Committee on 1<sup>st</sup> October 2024 in draft format.

### Financial Statements:

Through challenging market conditions including increasing costs of operations and rate capping, Council's financial position continues to be sound as demonstrated in the Balance Sheet.

The impact of Council's focus on reducing operating costs and improving its financial sustainability can be seen when comparing costs of operations in the Comprehensive Income Statement with the 2022-23 year. To highlight, employee costs have reduced year on year by \$482,000 (2.34%) and Materials have reduced by \$1.16m (9.68%). Employee Expenses and Materials represent 58% of Council total cost of operations and savings in these areas has a profound impact on our overall financial position.

Overall, our year-on-year operating costs have reduced by \$11.54m (17.87%). Adjusting back the one-off loss on the sale of property plant & equipment in 2022-23 of \$10.35m, the cost savings in 2023-24 are still impressive at \$1.18m (2.18%), noting over the twelve months to the June 2024 quarter the CPI rose 3.8%, meaning in real terms this achievement is significantly higher. We also note, with regard to employee costs, that Councils Enterprise Agreement provided staff with a 2.5% salary increase, again providing strong context to the achievement of a reduction in employee costs.

It is important to note that the timing of the receipt of some major operating and capital grants has adversely impacted our bottom line in the Comprehensive Income Statement, although importantly had no impact on our cash flow. The total operating result for the year ended 30 June 2024 is a deficit of \$12.787m made up of operating revenue of \$40.271m (2022/23 \$54.277m) and expenditure of \$53.058m (2022/23 \$64.600m).

The most significant impact on this financial result was the timing of the Financial Assistance Grant of \$9.09m. This funding is to support Councils operations in 2023-24, however, was paid early by the Federal Government and received in June 2023, meaning it was required to be recognised as income in our 2022/23 financial statements.

As noted, the prepayment of the Financial Assistance Grant had no detrimental impact on cash however the operating result was impacted, with improvement to the 2022/23 result and a detrimental effect on the 2023/24 operating result.

In addition, capital grants reduced for 2023/24 compared to both the budget as well as grants received for 2022/23. Again, this is due to timing issues on the receipt of grants. A number of major projects are underway, which have committed grants based on the project funding agreements and progression of works. Due to the funding agreement restrictions and timing of works for particular projects, such as the Melville Oval Project, components of the capital grant funding are now anticipated to be received in 2024/25.

If the operating grants of \$9.09m and capital grants of \$5.91m expected in 2023/24 had been received in that year, the operating result for Council would be a surplus exceeding \$2m.

With regard to Council's Balance Sheet, liquidity is strong with a working capital ratio of 1.52:1. The Working Capital Ratio assesses Council's ability to meet current commitments and means that Council has \$1.52 of cash and current assets for every \$1.00 of current liabilities. Unrestricted cash on hand at 30 June 2024 was \$4.46m.

Borrowings outstanding on 30 June 2024 totalled \$1.251m. Loans and borrowings compared to rates and loans and borrowing repayments compared to rates are 5.33% and 2.64% respectively, well within industry benchmarks.

The capital works achieved by Council for 2023/24 was a total of \$18.143m. It should be noted that this is the largest capital delivery Southern Grampians Shire Council has achieved in the last five years with the previous five being:

- 2022/23 - \$10.760m
- 2021/22 - \$15.118m
- 2020/21 - \$11.303m
- 2019/20 - \$16.202m

The \$18.143m of capital works undertaken for 2023/24 is made up of the following categories:

- Renewal of existing assets \$12.089m
- New assets \$2.530m
- Upgrade of existing assets \$3.524m

Explanatory commentary on the operational variations against councils 2023/2024 budget are included in the Financial Statements at Note 2.1.

#### Performance Statements:

The Local Government Performance Reporting is a mandatory system of performance reporting for all Victorian councils. It ensures that councils are measuring and reporting on their performance in a consistent way to promote transparency and accountability in the local government sector.

The measures contained in the attached report come from the Local Government Better Practice Guide and are audited by Crowe Audit Australia, who check and verify the data, before review by VAGO.

Whilst the measures track Council's performance over a number of years, we do not have access to industry benchmarks to compare our performance against other Councils. This would make the reporting far more useful.

#### **Financial and Resource Implications**

There are no financial implications in this process. The statements outline financial performance for the year but costs in their production are part of normal operating expenditure.

## **Council Plan, Community Vision, Strategies and Policies**

### ***Provide Strong Governance and Leadership***

5.1 Transparent and accountable governance

5.1.2 Ensure flexible and transparent decision making through open and accountable governance.

### **Legislation**

Sections 131 and 132 of the LGA and the Local Government (Planning and Reporting) Regulations 2014 outline the process required to be followed in the certification of the annual statements.

### **Gender Equality Act 2020**

There are no perceived considerations regarding gender equality.

### **Risk Management**

The draft statements have been presented to Council's Audit and Risk Committee on Tuesday 1 October 2024.

### **Climate Change, Environmental and Sustainability Considerations**

This report has no environmental or sustainability considerations.

### **Community Engagement, Communication and Consultation**

There is no requirement for community engagement however the documents form part of Council's Annual Report which is a publicly available document. When prepared, the availability of the Annual Report is advertised.

### **Disclosure of Interests**

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

Darren Barber, Director of People and Performance  
Nick Templeton, Head of Finance

**RECOMMENDATION**

That Council:

1. Approve in principle the draft 2023/2024 Financial Statements and Performance Statement.
2. Appoint Cr Colliton and Cr Henry, as the councillor members of the Audit & Risk Committee, to certify the statements in their final form after any changes recommended or agreed to by the Victorian Auditor General's Office have been made.

## 11.2 Council Plan Quarterly Reporting - 1 April - 30 June 2024

**Directorate:** Chief Executive Office  
**Report Approver:** Tony Doyle (Chief Executive Officer)  
**Report Author:** Lisa Grayland, Acting Governance Coordinator  
**Attachment(s):** 1. Action And Task Progress Report - 30 June 2024 [11.2.1 - 47 pages]

### Executive Summary

The Action and Task Progress Report for the period 1 April to 30 June 2024 has been prepared to provide information regarding the performance of the organisation against the Annual Plan.

### Discussion

The Annual Plan is developed each year to assist in the delivery of the Council Plan objectives and to demonstrate to the community the key projects to be delivered that year.

The Annual Plan sets out the specific actions and includes a detailed list of Council's activities and initiatives for the upcoming financial year. These initiatives are projects that are undertaken over and above normal service delivery and are intended to attain important outcomes for Council and the community.

Reports on the progress of the Annual Plan are reported to Council quarterly. This allows Council to receive timely, relevant and measurable information about how the organisation is performing. This in turn allows Council an opportunity to raise concerns about performance in a timely manner. The Annual Plan reporting will also help formulate the Annual Report and support the reporting against the Council Plan each year.

There are 86 actions in the report of which:

- 71 actions (83%) are on track - at least 90% of the target achieved;
- 11 actions (13%) require monitoring –between 70% and 90% of the target achieved;
- 4 actions (5%) are off track – less than 70% of target achieved; and
- 0 action (0%) has no target set.

	On Track (includes completed)	Require Monitoring	Off Track	Total Actions
30 September 2023	85% (71)	6% (5)	10% (8)	84
31 December 2023	87% (73)	2% (2)	11% (9)	84
31 March 2024	78% (62)	10% (8)	12% (10)	80
30 June 2024	83% (71)	13% (11)	5% (4)	86

Details about the specific performance of the Annual Plan actions are detailed in the attached Action and Task Progress Report.

This is the final report on the Annual Plan for the 2023- 2024 financial year.

Although not all Actions in the Annual Plan have been completed, excellent progress has been made throughout the year.

The Actions that weren't completed in the 2023-2024 year of the Council Plan have been reviewed and 19 items will roll over into the 2024-2025 financial year, with reporting to commence at the end of the July – September quarter.

### **Financial and Resource Implications**

Financial implications will have been accounted for in Council's adopted Budget.

### **Council Plan, Community Vision, Strategies and Policies**

#### ***Provide Strong Governance and Leadership***

- 5.1 Transparent and accountable governance
  - 5.1.1 Strengthen the governance role of Councillors by informing, resourcing, skilling and supporting the role.
  - 5.1.2 Ensure flexible and transparent decision making through open and accountable governance.

#### ***Provide Strong Governance and Leadership***

- 5.2 Effective advocacy
  - 5.2.2 Advocate on behalf of the community in line with identified and agreed priorities.

### **Legislation**

Council is required to adopt a Council Plan in accordance with section 90 of the *Local Government Act 2020* and subsequently determine whether any adjustments are required.

This Plan is supported by the development of an Annual Plan which details the actions that will be undertaken to achieve the strategic objectives in the Council Plan.

### **Gender Equality Act 2020**

There are no implications for gender with the review or the application of this policy.

### **Risk Management**

Reporting on the Annual Plan is to be presented to Council quarterly so Council can regularly monitor the performance of the organisation.

### **Climate Change, Environmental and Sustainability Considerations**

There are no implications for Climate Change, Environmental and Sustainability considerations with the review or the application of this policy.

### **Community Engagement, Communication and Consultation**

The Report is publicly available and accessible to the public to ensure regular updates are required regarding the implementation of the Council Plan.



### **Disclosure of Interests**

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

Lisa Grayland, Acting Governance Coordinator.

### **RECOMMENDATION**

That Council receive the Action and Task Progress Report for 1 April – 30 June 2024.

## 11.3 Community Asset Committee - Tabling of Annual Reports 2024

<b>Directorate:</b>	Chief Executive Office
<b>Report Approver:</b>	Tony Doyle, Chief Executive Officer
<b>Report Author:</b>	Lisa Grayland, Acting Governance Coordinator
<b>Attachment(s):</b>	<ol style="list-style-type: none"><li>1. Coleraine Sporting Grounds Committee - Annual return Form-23-24 [<b>11.3.1</b> - 5 pages]</li><li>2. Cavendish Memorial Hall - Annual report 2024 [<b>11.3.2</b> - 1 page]</li><li>3. Coleraine Mechanics Hall - Annual return 2024 [<b>11.3.3</b> - 4 pages]</li></ol>

### Executive Summary

It is a requirement under Section 47(6) of the *Local Government Act 2020* (the Act) that the Chief Executive officer submit an annual report to the Council in relation to the activities and performance of a Community Asset Committee in respect of which the members have been given a delegation.

### Discussion

In accordance with Section 47(6) of the Act, the following Community Asset Committee Annual Reports are being tabled for 2024:

- Cavendish Soldiers Memorial Hall Committee
- Coleraine Sporting Grounds Committee
- Coleraine Mechanics Hall

The Carapook Hall Committee, Nareen Hall and Konongwootong Hall Committee are also Community Asset Committee's with a delegation issued under section 47, but failed to provide annual reports or any sufficient information regarding its activities and performance that could be used to compile an annual report on the Committee's behalf. Letters will be prepared outlining non-compliance to the Committees.

All other Committees will receive a letter confirming tabling of their annual reports.

### Financial and Resource Implications

Annual Reports provide an overview of the Committee's financial position and how Council contributions (if applicable) are being utilised.

### Council Plan, Community Vision, Strategies and Policies

#### ***Support Our Community***

1.1 An empowered and connected community

1.1.1 Facilitate opportunities for people to participate in community life, through volunteering, civic leadership, social programs, to enable inclusion, social connection and wellbeing.

#### ***Provide Strong Governance and Leadership***

5.1 Transparent and accountable governance

5.1.2 Ensure flexible and transparent decision making through open and accountable governance.

## **Legislation**

Community Asset Committees are established by Council under Section 65 of the Act and operate under a delegation issued by the Chief Executive Officer under Section 47 of the Act, which includes the requirements to table an annual report to the Council in respect to the Committee's performance and activities.

Community Asset Committees have legislated governance and compliance objectives, as well as requirements issued to them via their Terms of Reference and Instrument of Delegation.

## **Gender Equality Act 2020**

There are no implications for gender with the tabling of these reports.

## **Risk Management**

Annual reporting from the Committees ensures Council meets its financial and governance requirements under the Act.

## **Climate Change, Environmental and Sustainability Considerations**

There are no implications for Climate Change, Environmental and Sustainability considerations with the tabling of these reports.

## **Community Engagement, Communication and Consultation**

Council's Governance Coordinator liaised with the Committee contacts in relation to the requirement to table an annual report, this included letters, emails and phone calls.

## **Disclosure of Interests**

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

Lisa Grayland, Acting Governance Coordinator

**RECOMMENDATION**

That Council:

1. Table the 2024 Annual Reports for the following Committees:
  - a) Cavendish Soldiers Memorial Hall Committee
  - b) Coleraine Sporting Grounds Committee
  - c) Coleraine Mechanics Hall
2. Note that letters will be sent to the above mentioned Committees thanking them for their assistance in preparing the 2024 Annual Reports; and
3. Note that letters of non-compliance will be issued to the Carapook Hall Committee, Nareen Hall and Konongwootong Hall Committee.

## 11.4 Planning Committee Meeting - 16 September 2024

<b>Directorate:</b>	Wellbeing, Planning and Regulation
<b>Report Approver:</b>	Rory Neeson (Director Wellbeing, Planning and Regulation)
<b>Report Author:</b>	Sharon Clutterbuck (Executive Assistant to Director Wellbeing, Planning and Regulation)
<b>Attachment(s):</b>	1. Planning Committee Meeting - Minutes - 16 September 2024 [11.4.1 - 29 pages]

### Executive Summary

The Minutes from the Planning Committee meeting held on 16 September 2024 and endorsed by members of the Committee are presented to Council for information.

### Discussion

This committee was established as a Delegated Committee of Council on 12 August 20220 in accordance with Section 64 of the *Local Government Act 2020*.

Matters for consideration at a Planning Committee:

- All planning permits valued between \$5million and \$10 million (or less if the officer is recommending refusal except if refusal relates to a matter which is prohibited under the Planning Schem).
- All planning permits that receive between 10 and 20 objections.
- All applications where the officer is recommending refusal (except if refusal relates to a matter which is prohibited under the Planning Scheme).
- Power to decide to grant an amendment to a planning permit if the value of the original development exceeds \$5 million or if 10 or more objections were received, or if the officer is recommending refusal (except if refusal relates to a matter which is prohibited under the Planning Scheme)
- All planning permits made pursuant to Section 97C of the *Planning and Environment Act 1987* to request the Minister to decide the application.
- All planning scheme amendment under section s.8A(7) of the *Planning and Environment Act 1987* to prepare the amendment specified in the application without the Minister's Authorisation if no response received after 10 days.
- All planning scheme amendments that clarify or correct mistakes in the Planning Scheme (applied for under Section 20(4) of the *Planning and Environment Act 1987*).
- Whether applications should be referred to the full Council for a decision.

The meeting on 16 September considered two matters.

TP-29-2024 proposed a permit under Clause 35.07 of the Farming Zone for the re-subdivision of land at 89 Bellicourt road and 225 Sturgeon Lane, Dunkeld. The application presented a dwelling excision and consolidation of the original three lots into two lots. The Committee resolved to grant a permit subject to a number of conditions being met.

TP-44-2024 sought a permit under Clause 35.07 of the Farming Zone for the use and construction of a second dwelling on land at 27 Dennerts Road, Hamilton. The application presented a second dwelling sited on the western side of the lot with access from Robsons Road. The Committee resolved to grant a permit subject to a number of conditions being met.

### **Financial and Resource Implications**

Preparation of reports, agenda and minutes of the Planning Committee Meeting utilises Council resources. Council Officers present reports and provide information to the committee.

### **Council Plan, Community Vision, Strategies and Policies**

#### ***Grow Our Regional Economy***

2.4 Support local business and industry

2.4.2 Support and facilitate business development and growth initiatives.

2.4.3 Streamline services to reduce red tape in approval process.

### **Legislation**

The *Planning and Environment Act 1987* provides that certain local government authority responsibility and functions can be delegated to Committees of Council or Council Officers.

### **Gender Equality Act 2020**

There are no gender equality implications

### **Risk Management**

There are no risk management implications through Council receiving these Planning Committee minutes, however a variety of factors relating to risk were considered as part of decisions made by the Planning Committee at each meeting.

### **Climate Change, Environmental and Sustainability Considerations**

Whilst there are no direct implications in this category associated with the report, it should be noted that Council and the committee are committed to producing documentation and data through systems that have the least impact on the environmental. Agendas, reports and minutes are produced electronically and distributed via email. Presenters have the option to attend meetings virtually to reduce the need for travel.

## **Community Engagement, Communication and Consultation**

A copy of the Minutes is available on Council's website.

## **Disclosure of Interests**

All Council Officers involved in the development and advice provided in this Report affirm that no general or material interests need to be declared in relation to any matters in this Report.

Sharon Clutterbuck, Executive Assistant, Director Wellbeing Planning and Regulation  
Rory Neeson, Director Wellbeing, Planning and Regulation.

## **RECOMMENDATION**

That Council receive the Minutes of the Planning Committee meeting held on 16 September 2024.

## 12 Urgent Business

There is no Urgent Business listed on tonight's agenda.



## ~~13 Mayor, Councillors and Delegate Reports~~

**There will be no Councillor or Delegate reports tonight due to Caretaker period**

## 14 Confidential Reports

There are no Confidential Matters listed on tonight's agenda.

## 15 Close of Meeting

This concludes the business of the meeting.